AGIC 2024 Conference Committee Meeting Notes
Thursday, May 16, 2024
10:00 am

https://meet.google.com/xam-etfx-wcg?hs=224

In Attendance:
Kevin Blake
Robert Bush
John Danloe
Jami Dennis
Sage Donaldson
Shawny Ekadis
Nicole Funicello
Teresa Gregory
Shiloh Johnson
James Lambert
Shea Lemar
Cat Moody
Bill Nye
Jennifer Psillas
Margaret Tueller
Steve Whitney
Troy Wiora
Deborah Glogoff
Pauline Loftus
Tish Gonzales
Kasey Green

Committee coordination and meeting operation:
- Let folks know that they can simply attend any meetings, and do not have to seek approval first
- Past due –
  - Organize Conference Committee

Action Items:
Steve – Organize conference committee

Outreach Committee Report:
- Working on a list of items that committees/workgroups can use their help with
- Will provide list of mentees that are interested in the conference committee

Action Items:
None

Budget:
- No discussion

Action Items:
None

Venue coordination:
- Received the banquet menus for this year
  - Food & beverage workgroup
    - Volunteers -> Steve, Teresa, Cat, Robert, Shea
    - Consider protein for Tuesday breakfast
- The restaurant space is serving breakfast, so it is not available for meeting space
- Our request for a larger screen in the AZ room was turned down
  - Bring a projector and screen
    - Pima has projectors, Land/ADOT has screens and projectors
- Asked about guest room refresh progress, and it has begun
- Past due –
  - Overflow hotels

Action items:
Steve – Coordinate overflow hotels

Steve – Compile a list of dietary restrictions to provide to the hotel, after the menu is set

Event Management Platform Coordination:
- No discussion

Action items:
None

Conference Communication:
- Past due –
  - Set up call for award nominations -> Bill has the content, and is working on the final product
  - Reach out to rural communities -> reach out directly to the GIS managers from the rural counties
  - Marketing - Notify websites -> punt to Outreach, websites include GIS Café, GIS Lounge, NSGIC, URISA

Action Items:
Sage/Steve – Promote conference to GIS managers from rural counties

Agenda & speaker coordination:
- Abstracts received –
    - Eight 30-minute Presentations
    - One 90-minute Technical Session
    - Two 3-hour Hands-on Workshops
- The draft agenda layout was reviewed and accepted
    - Although the total number of presentation slots is reduced, we will recover some by shortening the SIG tracks to 90 minutes
- Friday lightning talks
    - We decided to not use any themes, since they would need to be broad enough to fill the slots
    - Folks liked the idea of setting a time limit and a slid limit
        - This can turn into fun presentations like "Explain Geodesy in five minutes"
- It was discussed whether or not to have a hands-on workshop on Friday morning
    - Leaning towards not, or consider a duplicate on that day, or hold a pre-conference workshop on Monday afternoon
- Census talk – consider the use of Census data for equity analysis
- Due this month –
    - Review abstract submittals
    - Create first draft of the agenda
- Past due –
    - Iron Cartographer coordination

Action Items:
Jenna & co. - Develop a list of actions for Iron Cartographer Coordination

Jenna – Ask general session speakers for abstract and bio

Steve – Note to have microphones, and the sound system enabled in each breakout room

Exhibitor/sponsor participation:
- Sponsor status –
    - Gold - 3
        - AllTerra
        - Vexcel Data Program
        - Davis Demographics
    - Silver - 2
        - Bad Elf
        - NV5 Geospatial
    - Bronze -1
        - Aerotech Mapping
    - Other - 2
        - Tony Gonzales Scholarship - RLF Consulting
        - Breakfast Sponsor - Davis Demographics

Action Items:
None

Registration:
- No discussion

Action Items:
None

Maps & Apps Challenge:
- One entry (high school entry)

Action Items:
None

Scholarships:
- Open on website
- Notice sent to colleges
- Consider extending the submission deadline, e.g. change language to "first review May 31, second review for remaining slots", etc. -> will look at moving to the latter part of July
  - WIG scholarship announcement is coming

Action items:
Steve – Look at duplication of announcement between here and Conference Communication

Printing:
- No discussion

Action items:
None

Computer labs:
- No discussion

Action items:
None

T-shirts:
- And the winner is? -> spatial GIS

Action items:
None

Order Materials:
- No discussion

Action items:
Bill – Get with Jenna for migrating content from MS forms to something else (move to awards)

Attendee Packet/Supplies:
- No discussion

Action Items:
None

Social Events:
- No discussion

Action Items:
None

General:
- No discussion

Action Items:
None