

AGIC 2025 Conference Committee Meeting Notes
Thursday, May 15, 2025
10:00 am

In Attendance:

Kevin Blake
Robert Bush
John Danloe
Samantha Dinning
Shawny Ekadis
Nicole Funicello
Deborah Glogoff
Teresa Gregory
Sarah Hess
James Lambert
Jenna Leveille
Pauline Loftus
Cat Moody
Bill Nye
Jennifer Psillas
Garrett Raubinger
Brittany Schoenfelder
Sean Turner
Steve Whitney

Committee coordination and meeting operation:

- We will cancel the June meeting and conduct any coordination via email.

Action Items:

Steve – Cancel June meeting.

Steve – Update email distribution list.

Steve – Look at meeting conflict dates.

Outreach Committee Report:

- No discussion

Action Items:

None

Budget:

- No discussion

Action Items:

Steve – Determine break-even attendee number for covering conference costs.

Venue coordination:

- No discussion

Action items:

None

Event Management Platform Coordination:

- No discussion

Action items:

None

Conference Communication:

- The following has been updated on the website –
 - Agenda template.
 - The main page now lists all the deadlines – the registration details have been moved to its own page.
 - Sponsor logos have been added to the bottom of the main page for those sponsors that are registered at this point.
 - All other items should be up to date (Scholarships, abstract submittal, maps & apps, sponsor details, award nominations).
 - The design has been punched it up a bit with slightly different colors and a few different accent images.
- Due this month –
 - Monthly media notice.

Action Items:

Steve – Send out list of GIS contacts for rural areas. -> summarize

Sage – Coordinate posting AGIC conference info to other websites.

Sage – Send out monthly notice?

Agenda & speaker coordination:

- Our 2 keynote speakers are confirmed -
 - https://www.eventsquid.com/event.cfm?event_id=26958&speakers
 - Tim Nolan – Plenary keynote – his bio and abstract of his talk are on the website.
 - Jazzmen Wilson – Wednesday lunch speaker – her bio is on the website and she is working on the abstract – one caveat – she does need approval from her work (SRP) to attend. Jami sent her an invitation to present (email) which she has provided to her supervisor. They are confirming budget to cover her hotel, travel, and time.
- Draft at-a-glance agenda – there's a shell agenda on the website in the documents section –
 - https://www.eventsquid.com/event.cfm?event_id=26958&ondemand
 - Nicole has the shell set up on the website, we're just waiting to fill in the blanks once abstracts are accepted.
- Abstracts – deadline for abstracts is next Friday May 23 – we've gotten a flurry of abstracts submitted the last few days and I will send out another reminder. As of this morning the total submitted are below. –
 - Lightning talks = 3 (10-12 available)
 - 30 minute presentations = 22 (7.3 90 minute slots)
 - Panel presentation 90 minute slot = 3
 - 90 minute technical session = 2
 - 3-hour hands on workshop = 1 (this is the Survey123 workshop)
- Agenda spots: There are a total of 26 x 90 minute slots available (does not count the student lightning round). If we accept everything we have right now, it would fill about half. I think we are on target for what we typically receive at this time — there's typically a flurry of activity at the deadline (especially from the SIGs).
- Due this month –
 - Review abstract submittals.
 - Fill in agenda.

Action Items:

All – Send Shea presentation/presenter ideas.

Exhibitor/sponsor participation:

- Status –
 - Gold – 1 (and another pending)
 - Silver – 4
 - Bronze – 3
 - Lanyard (Alterra Central)

Action Items:

None

Registration:

- 44 folks registered so far, including sponsors.
- Consider asking for t-shirt sizes.
 - Challenges –
 - Tracking who gets what.
 - Adhering to the deadline for ordering.
 - Maybe more of a preference to guide ordering quantities.
 - Record what size t-shirts are requested at check-in, and could this be added to Eventsquid?

Action Items:

Jami/Steve/John – Discuss asking for t-shirt sizes.

John – Look at Eventsquid for t-shirt size recording at check-in.

Maps & Apps Challenge:

- Five entries so far.
- Once the logo is chosen, the gallery will be updated.
- Need to think about the scavenger hunt.

Action Items:

Jen – Discuss Iron Cartographer voting with a sub-group.

John – Form group to discuss scavenger hunt.

Scholarships:

- No discussion

Action items:

None

Awards:

- No discussion

Action items:

None

Printing:

- No discussion

Action items:

None

Computer labs:

- No discussion

Action items:

None

T-shirts:

- We received 18 design submissions this year! Voting is underway – any committee members that haven't voted, please do so by Saturday night, 11:59pm. Everyone should have received an email from me with the link to vote. Rank all entries in order of preference, with number one being your favorite.

Action items:

None

Order Materials:

- No discussion

Action items:

Steve – Determine order deadline, e.g. for lanyards and such.

Attendee Packet/Supplies:

- No discussion

Action Items:

None

Social Events:

- No discussion

Action Items:

None

General:

- Buddy system –
 - Need volunteers to coordinate this effort.
 - Teresa
 - Cheryl
 - Sam
 - Jenna
 - Need buddy volunteers.
 - Teresa
 - Sam
 - Jenna

Action Items:

None