

**MINUTES OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
9-1-1 COMMITTEE**

A Public meeting of the Arizona Geographic Information Council (AGIC) was convened on Thursday, July 22 at 10am WebEx only due to COVID-19 health precautions. Present at the meeting were the following members or designees of the AGIC 9-1-1 Committee

Table 1: Committee Voting Members (16)

Member	Agency/Company	In Attendance
Eric Shreve, Co-chair	State 911 Office - ADOA	Yes, virtual
Brian Bond, Co-chair	Yavapai County	Yes, virtual
Greg Denton	State 911 Office - ADOA	No with notice
Sandy Dyre	Michael Baker	Yes, virtual
John Ehlen	GisTic	Yes, virtual
Steven Engle	Mohave County	Yes, virtual
Bo Guo	GisTic	Yes, virtual
Laura Herrera	Pinal County	Yes, virtual
Sarah Hess	Pinal County	Yes, virtual
Tom Homan	Gila County	Yes, virtual
Jenna Leveille	AZ State Land	Yes, virtual
Brooke Serpa	Yavapai County GIS Department	Yes, virtual
Leslie Stovall	Gila River Indian Community	Yes, virtual
Alex Sukupcak	Yavapai County GIS Department	Yes, virtual
Howard Ward	TerraSystems Southwest, Inc	Yes, virtual
Steven Whitney	Pima County	Yes, virtual

Table 2: Public at Large

Name	Agency/Company	In Attendance
Brandon Barnett	AZ State Land Department	Yes
Anna Baum	AZ Dept of Public Safety	Yes
Shawna English	Graham County	Yes
Paul Keidel	Student	Yes
Larry Prentice	Prescott Valley	Yes
Jody Schanaman	Mohave County	Yes
Shauna Thurman	Yavapai County	Yes

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The Committee discussed and acted on the following items.

I. Call to Order and Introductions:

Meeting was called to order at 10:05 AM. Introductions were made, and quorum was established.

II. Approval of Meeting Minutes from April 22, 2021

Change of minutes were made for who was in attendance. Eric Shreve motioned; Howard Ward seconded. No additional discussion on meeting minutes.

III. State-wide append changes

- A. Rebranding name, not only for DPS map. Change usage for State Agencies data is publicly available.
 - o **DPS Specified that it was not only for them.**
- B. State-wide map Q1 & Q2 2021 “Workflow Improvements priorities”
- C. Need for all agencies to provide in NENA format with fully populated Discrepancy IDs

The goal is to make the data better when switching from twice a year to four times a year. It’s noted that the cycle that came out in April may not have an append

IV. State-wide training JAM Board Brainstorming

- A. From Workflow Improvements priorities (future state-wide append process) are there detailed training your agencies need to learn how to correct your local data’s issues?
- B. Other suggestions on upcoming state-wide GIS focused training.
- C. https://jamboard.google.com/d/1ViWBzyWCm0dQLd_smqzHBxxw6C8iMLsdqo7LuuTpYzc/viewer?ts=60ef3a2b&f=0

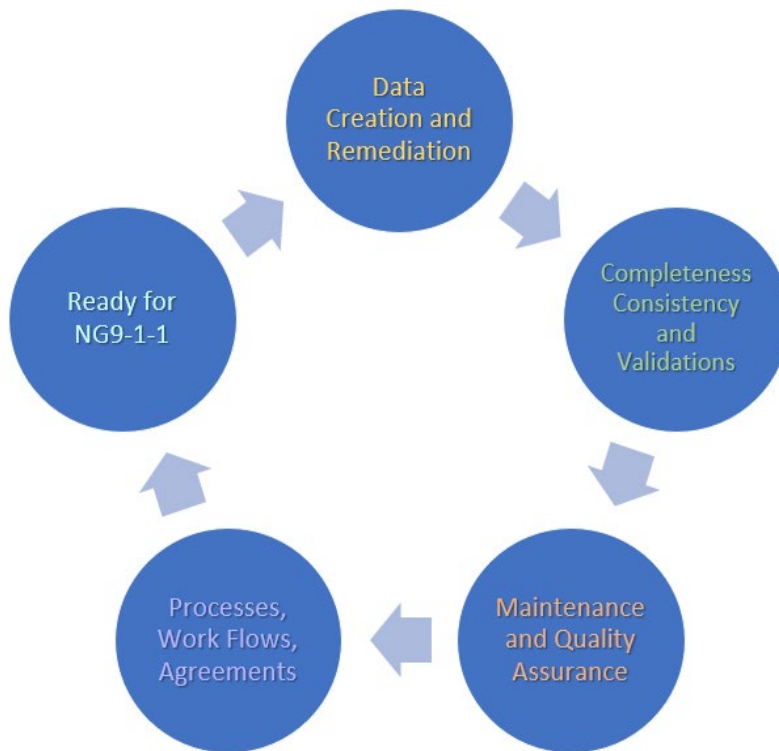
Eric shared and explained that the JAM Board is meant for visualizing a workflow process for supporting NG911. The intent is to hear from members on what training in different elements they feel is needed in terms of NG911 support. Examples from the JAM Board are as follows: Data Request identified as a facet of improvement where data access needs to be accessible at all times, not just upon request with an agency. Data collection facet is recognizing the time and processes that come with data collection; data upload to AZGeo is suggested as mandatory to alleviate time, space, and access issues with collection.

V. Work Flows, Data Agreements, State-wide standards for Quality Control and requirements for what is populated

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9-1-1 COMMITTEE**

- A. State NGCS Contract
- B. Prior Workflow workshop back in April 2020. Follow up on workshop;
- C. Recommend every County have a local level consistent workflow with data integration.
- D. Each county aggregator needs to create clear work flows.
- E. May require data agreements before work flows can be officially documented.
- F. Data integration must meet certain quality control requirements
State quality control will be a part of the NGCS Contract for an i3 ESInet.
- G. State 911 Office working towards educating everyone on requirements, in order that local workflows can be created to improve data to meet requirements.

The importance of workflows are stressed within PowerPoints on how to define a workflow and the need for extensive and documented workflows with data to ensure quality control between counties and agencies. Should include all people, agencies, processes, and technologies included. This prevents not knowing the issues until something goes wrong.



Data Development Workflows

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ARIZONA GEOGRAPHIC INFORMATION COUNCIL
9-1-1 COMMITTEE**

- H. NSGIC Geospatial Maturity Assessment - percent of the state meets NENA spatial routing accuracy (18 systems divided by number of systems doing i3 spatial routing defined as percentage. How many other systems provisions to i3 spatial routing and how much of the percentage we report to NSGIC could be increased with that information shared to the State 911 Office?) Please review 2019 NSGIC Maturity Assessment <https://www.nsgic.org/2019-NSGIC-GMA>
- I. Expedite Arizona GIS standards development, recommended by many other 911 related organizations to advance the i3 ESI Net implementation at the state.
- J. GIS data uniformity will be visualized in dashboards represent the progress. Dashboards will be coming in the future.

The workflow model shared within the group displays the above-mentioned goals with the ability for group members to add on notes either commenting on or adding to the workflow sections.

VI. Introduce 911 Hub Initiative page

- A. <https://agic-911-committee-agic.hub.arcgis.com/>.
- B. Group feedback review of survey to get 911/GIS Training topics for other agencies that are not participating with AGIC.

Survey sent out to members of the committee to collect comments and suggestions pertaining to the 9-1-1 Committee Hub page, current developments to change the character count on the survey is under way by Eric Shreve.

VII. Discuss recommended AGZEO Standardize Tags guidelines

- A. PDF of CURRENT TAG LIST - https://docs.google.com/document/d/1xMj7Hv6b_eX0oIIP9hjBHQ4qydW8bor_X91Wdn8xns8/edit?usp=sharing

VIII. Change in the 911 Committee's Quarter 4 meeting date

- A. Thursday October 14 from 1-3p
- B. Tuesday October 12 from 10a-12p
- C. Tuesday Oct 19th from 2-4p

Further review with schedules needed to decide future meeting date.

IX. Call to the Public

X. Discussion for Topics of Future Committee Meetings

**Wireline/Wireless location integrating into call handling
Future Topic suggestion Z-Axis**

XI. Adjourn

Meeting adjourned at 11:45

Upcoming 2021 Meeting Dates (Quarterly):

**MINUTES OF THE
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9-1-1 COMMITTEE**

- January 7
- April 22
- July 22
- **October ???**