

**MINUTES OF MEETING OF THE ARIZONA
GEOGRAPHIC INFORMATION COUNCIL
DATA COMMITTEE – UAS WORK GROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened April 7, 2021 at 10:00 AM on Webex. Present at the meeting were the following members or designees of the AGIC Data Committee-UAS Work Group:

Table 1: Workgroup Voting Members

Member	Agency/Company	In Attendance
Chuck Powell, Co-chair	Westland Resources	Yes, Phone
Kasey Green, Co-chair	AZ State Land Department	Yes, Phone
Robert Davis	Quiet Creek	No, with notice
Lorie Grabham	AZ Aerospace	Yes, Phone
Mignonne Hollis	AZ Aerospace	Yes, Phone
Jenna Leveille	AZ State Land Department	Yes, Phone
Mariah Modson	AZ State Land Department	Yes, Phone
Nik Smilovsky	ASU	Yes, Phone
Marisa Walker	AZ Commerce Authority	No, with notice

Table 2: Public At-Large

Name	Agency/Company	In Attendance
Toni Malcolm	City of Mesa Engineering	Yes, Phone
Joe Wagner	Maricopa Flood Control	Yes, Phone
Jonathan Gholson	USMC	Yes, Phone
Tom Homan	Gila County	Yes, Phone

- I. **Call to order:** Meeting was called to order at 10:04 am; Introductions were made by the committee; ensuring attendance list was managed and quorum established.

- II. **Approval of March Meeting Minutes:** March meeting minutes were distributed prior to the meeting via email. Chuck asked for a motion to approve the minutes as written. Mignonne motioned and Nik seconded the motion. Motion passed unanimously without discussion.

- III. **Team Breakouts and Feedback:**
 - a. *AZGeo Design Team, led by Kasey Green*
Kasey and Toni got the mission statement put up on a draft page. They will continue working through the GIFs and images they received for enriching the webpage.
 - b. *AZGeo Content Team, led by Chuck Powell*
The team organized documents and guidelines that have accrued over the years. The plan is to have five pages for organizing files and content. The five pages are:

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- i. Guidelines & Best Practices: safety discussion, flying height
 - ii. Getting Started: example manuals, FAA part 107 handbook
 - iii. Use Cases
 - iv. Resources: waiver success, DronePros
 - v. Training: App training vs Manual training
- c. UAS Outreach Team, *led by Mignonne Hollis*
Timeline of work is to have an agenda available in May for events in late June and July. Then bring it to the AGIC conference. They will be building out content between now and then. Possible topics for speakers were discussed, who could give such presentations, as well as what other demonstrations could be shared. They would like to tie in information the Scitech Festivals would be doing through the Arizona Commerce Authority. Lorie is going to reach out to Jeremy regarding this. And Jonathan has a meeting with some of the tribal communities to see what their needs are in order to create a connection to the rural and underserved communities.

IV. Next Steps: This working meeting format will be every other month going forward. The Outreach Team will flush out their ideas and information collected. The Design Team will continue to sort through the content they received and add the tabs for the five pages for the Content Team.

V. Adjourn: Meeting adjourned at 11:00 am.