

**MINUTES OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
DATA COMMITTEE – CADASTRAL WORK GROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened July 23, 2021 at 10AM on Webex. Present at the meeting were the following members or designees of the AGIC Data Committee-Cadastral Work Group:

I. Table 1: Committee Voting Members

Member	Agency/Company	In Attendance
Jack Avis, Co-chair	Pima County	Yes, phone
Jenna Leveille, Co-chair	AZ State Land Department	Yes, phone
Elizabeth Heller	AZ Department of Water Resources	Yes, phone

II. Table 2: Public Members At-Large

Member	Agency/Company	In Attendance
Mike Fondren	AZ Public Land Surveyors	Yes
Paul Keidel	Student	Yes
Veronica Nixon	AZ Department of Water Resources	Yes
David Waltz	AZ Department of Water Resources	Yes

- III. **Call to order:** Meeting was called to order at 10:05 am; Introductions were made by the committee; ensuring attendance list was managed and quorum established.
- IV. **Approval of the October Meeting Minutes:** October meeting minutes were distributed prior to the meeting via email. Jenna asked for a motion to approve the minutes as written. Jack Avis motioned, and Elizabeth Heller seconded the motion. Motion passed unanimously without discussion.
- V. **Member Status:** Jenna reviewed the requirements for complying with Open Meeting Law and asked that new participants indicate their preferred status for future meetings. Veronica Nixon requested to become a voting member. Jenna will update her status and asked others to email her with any changes.
- VI. **Review activity to date:** Jack gave a synopsis of the issues which led to the formation of the group and the discussions since forming. This included the request from the Arizona Department of Water Resources requesting guidance on best practices for their internal workflow related to adjudication filings. Also mentioned was the 2019 Geospatial Maturity Assessment (GMA) grade issued by NSGIC to Arizona for the Cadastral theme. The grade issued was a C and the workgroup has been working towards improving Arizona's grade for this theme for the 2021 GMA. Previous meetings discussed the need for the

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development of a cadastral decision tree for guidance on the best reference/cadastral data sets to utilize by scale.

- VII. Next Steps: A subgroup will meet in approximately a month (determined by doodle poll) to begin drafting a decision tree. This work will be brought back to the larger group for review and feedback. At that time, the workgroup will discuss whether a new questionnaire will be sent to the counties for updated status on their cadastral datasets.
- VIII. **Information for Future Meetings:** A doodle poll will determine the date for the next meeting in approximately two months. Elizabeth Heller volunteered to take on co-chair responsibilities. This will be an agenda item for the next meeting.
- IX. **Adjourn:** Meeting adjourned at 10:58am.