

**MINUTES OF MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
DATA COMMITTEE – CADASTRAL WORK GROUP**

A public meeting of the Arizona Geographic Information Council was convened July 27, 2023, at 2PM on Google Meet. Present at the meeting were the following members or designees of the AGIC Data Committee-Cadastral Work Group:

**I. Table 1: Committee Voting Members**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Jack Avis, Co-chair	Retired from Pima County	No, with notice
Elizabeth Heller, Co-chair	AZ Department of Water Resources	Yes, phone
Jenna Leveille	AZ State Land Department	Yes, phone
Veronica Nixon	AZ Department of Water Resources	Yes, phone

**II. Table 2: Public Members At-Large**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Brian Bond	Yavapai County	Yes, phone
Mike Fondren	APLS	Yes, phone
Cory Homuth	AZ State Land Department	Yes, phone
Phillip Leveille	Maricopa County Assessor's Office	Yes, phone
Shawn Mitchell	AZ Department of Water Resources	Yes, phone
Josh Pope	Tucson Electric Power	Yes, phone
Eric Shreve	AZ Department of Administration	Yes, phone
David Waltz	AZ Department of Water Resources	Yes, phone

This meeting was recorded. The video is available for review here:  
<https://drive.google.com/file/d/1MTCoGyQSXRnT-kwwEx3tZAAzKVXZMnUb/view?usp=sharing>

- III. **Call to order:** Meeting was called to order at 2:03 pm; Introductions were made by the committee; ensuring attendance list was managed and quorum established.
  
- IV. **Approval of the March and May meeting minutes:** March and May meeting minutes were distributed prior to the meeting via email. Brian Bond asked for a motion to approve the minutes as written. Jenna Leveille seconded the motion. Motion passed unanimously without discussion.
  
- V. **AGIC Announcements:** Jenna had a couple of announcements related to the upcoming AGIC Conference. This agenda item may be reviewed at the following time in the video recording: 2:21

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- VI. **NSGIC Parcel and Land Records Workgroup Activities:** Veronica and Brian discussed the things they learned from recent NSGIC meetings regarding statewide parcel data sets. This agenda item may be reviewed at the following time in the video recording: 3:53
- VII. **Questionnaire Results and Next-steps Discussion:** Jenna led a discussion about maintaining a spreadsheet containing information about parcel data from each County, and ways to get more Counties to contribute their parcel data. This agenda item may be reviewed at the following time in the video recording: 14:56
- VIII. **Glossary of Terms Update:** No update at this time.
- IX. **Statewide Parcel Efforts:** Eric Shreve talked about his efforts at the Arizona 9-1-1 Program to compile a statewide parcel dataset. This agenda item may be reviewed at the following time in the video recording: 28:00
- X. **Next Steps: Review the survey and send to Eric to distribute, Elizabeth will work on the glossary of terms, Jenna will reach out to some counties to possibly present at future meetings** This agenda item may be reviewed at the following time in the video recording: 46:54
- XI. **Information or Topics for Future Meetings: A future agenda item will be to discuss the details of compiling a statewide data set such as timing, schema, attributes, and a process for updates.** This agenda item may be reviewed at the following time in the video recording: 49:11
- XII. **Adjourn:** Meeting adjourned at 2:57pm.