

**MINUTES OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
DATA COMMITTEE – CADASTRAL WORK GROUP**

A public meeting of the Arizona Geographic Information Council was convened Jun 3, 2022, at 1PM on Webex. Present at the meeting were the following members or designees of the AGIC Data Committee-Cadastral Work Group:

I. Table 1: Committee Voting Members

Member	Agency/Company	In Attendance
Jack Avis, Co-chair	Pima County	Yes, phone
Elizabeth Heller, Co-chair	AZ Department of Water Resources	Yes, phone
Jenna Leveille	AZ State Land Department	Yes, phone
Veronica Nixon	AZ Department of Water Resources	Yes, phone

II. Table 2: Public Members At-Large

Member	Agency/Company	In Attendance
Eric Shreve	ADOA – 911 Program	Yes, phone
Ron Holcomb	AZ Department of Water Resources	Yes, phone
Cheryl Thurman	TerraSystems Southwest	Yes, phone
David Waltz	AZ Department of Water Resources	Yes, phone
Cory Homuth	AZ State Land Department	Yes, phone

III. **Call to order:** Meeting was called to order at 1:03 pm; Introductions were made by the committee; ensuring attendance list was managed and quorum established.

IV. **Approval of the March Meeting Minutes:** March meeting minutes were distributed prior to the meeting via email. Jack Avis asked for a motion to approve the minutes as written. Elizabeth Heller seconded the motion. Motion passed unanimously without discussion.

V. **Announcements:** Jenna Leveille talked about the upcoming AGIC Education & Training Symposium. It will be held Aug 30 – Sept 2 at the Prescott Resort and registration is open. The symposium will be in person only. Applications are still being accepted for the Tony Gonzalez scholarship, which pays for registration and lodging. Maps & Apps submissions are still open as well. Jenna also mentioned that the NSGIC Parcel and Land Records Work Group has been formed. The purpose of the group is to explore what it would take to implement a national parcel database and understand best practices across the nation. Any NSGIC member can participate in the meetings. Jack is retiring but will still be involved in AGIC.

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- VI. **Questionnaire Review/Discussion:** Jenna led a discussion about the Arizona Cadastre and Land Resources Questionnaire. The main topic that was addressed was the process of getting data from Counties or other agencies. The questionnaire was updated, and **Jenna will send it out to Counties and everyone that was on the list last time.** It was decided that the deadline for responses will be the end of the month.
- VII. **Glossary of Terms discussion:** Elizabeth led a discussion about putting together a glossary of terms. A list was made including any terms that anyone on the meeting could think of. **Elizabeth will work on definitions for this list and then it will be reviewed by the group.**
- VIII. **County Administrator Engagement/Parcel Administrator Group:** Jenna led a discussion about forming a parcel administrator group. Eric Shreve talked about what the 911 group is doing. He mentioned that they are working on changing the requirement for Counties and the State to provide address points and road centerlines to add providing parcels. It was decided that the group will wait and see what happens with NSGIC before creating a parcel administrator group, to avoid duplicating efforts.
- IX. **Next Steps / Information or topics for Future Meetings:** Issues with County boundaries lining up with neighboring Counties. Eric mentioned that he would like to demonstrate what the 911 workflow is, to explore parallel efforts.
- X. **Adjourn:** Meeting adjourned at 2:00pm.