AGIC Council Meeting

May 4, 2023

Agenda

- Call to order and roll call
- Approval of February Council meeting minutes
- Budget update
- Items from the Chair
- AGIC Symposium Update
- Committee/Workgroup Presentations
- Committee/Workgroup Reports and Actionable Items
- Comments/requests for topics for future meetings
- Call to the Public
- Adjourn

Announcements

- AGIC Geospatial Summit | June 8 & 9 | Yavapai College | Registration
  - Last day to secure gov rate for lodging May 7, 2023
- AGIC Education and Training Symposium
  - Call for Papers is OPEN! Deadline for submissions is May 26th
  - Maps and Apps Competition is OPEN! Deadline for submissions is August 19

Budget Update

Lucas Murray, Treasurer

AGIC Budget Summary, Activity of CY2023 YTD (1/1/2023 to 5/1/2023)

Category	Date	Item	Revenue	Expense	Encumbered	Balance		Budgeted for CY23	Budgeted minus Expense
Beginning Balance as of 1/1/2023						**$40,030.80**			
NSGIC Membership					$1,875.00			$1,875.00	$1,875.00
	June 2023 (Expected)	NSGIC Membership 2023-2024			$1,875.00				
NSGIC Conference and Mid-Year Meeting				$1,855.75				$4,500.00	$2,644.25
	February 2023	NSGIC Mid-Year Registration for Patrick Whiteford		$625.00					
	February 2023	NSGIC Mid-Year Registration for Kevin Blake		$625.00					
	February 2023	NSGIC Mid-Year Flight for Kevin Blake		$605.75					
Other Expenses					$1,638.57				
	TBD	Booth Display Kit (inc. stand, background, and tablecloth) *(Approved at Feb. 2020 Council Meeting)*			$1,000.00				
	TBD	Hootsuite renewal			$638.57				
Ending Totals and Balance as of 5/1/2023			**$0.00**	**$1,855.75**		**$38,175.05**			
Ending Balance Including Encumbered Funds					**$3,513.57**	**$34,661.48**			

AGIC 2023 Conference Budget Summary, Activity for CY2023 YTD (1/1 to 5/1/2023)

Category	Date	Item	Revenue	Expense	Balance
Beginning Balance brought forward from 2022 Conference					**$28,638.71**
Revenue			$29,833.27		
	February 2023	Revenue from 2022 Symposium	$29,833.27		
Planner Expenses				$1,581.00	
	February 2023	Meeting Planner		$1,581.00	
Technical Expenses					
Misc Expenses					
Ending Totals and Balance as of 5/1/23			**$29,833.27**	**$1,581.00**	**$56,890.98**

Budget Discussion

- MAGIC Geospatial Clearinghouse Summit – request funding for AZGeo Curator to attend
  - AGIC to pay for travel and pre diem
  - No cost for registration
  - 2 nights lodging provided for 2 attendees per state
- Geospatial Summit food costs

Items from the Chair

- Council Engagement
  - Quorum requirements
  - Manual requirement

- AGIC Leadership Workshop Summary
  - For Discussion and approval: Draft 2023 Strategic & Business Direction Document

- AZCORS NGS Grant Proposal – AGIC Letter of Support

- AGIC Minutes - new optional format

- Esri Master Purchase Agreement - Update (Ryan Johnson)

- Broadband Update (Jenna Leveille)

- NAIP 2023 (Jenna Leveille)

NSGIC Updates

Jenna Leveille, ASLD

- Midyear meeting highlights
  - GIO Academy Presentation
  - State to State Networking (Imagery!)
  - GDA Amendment
  - NSDI Governance Pilots
- Annual Meeting | Sept 25-29 | New Orleans
  - Council travel discussion
- Membership cost increase for 2024
- 2023 Geospatial Maturity Assessment Survey
- Coalition of Geospatial Organizations (COGO)
  - NSDI Assessment
  - Congressional Breakfast | June 21 | Senate GIS Workgroup Meeting

AGIC Symposium Update

Steve Whitney, Conference Committee Co-chair

AGIC Symposium Update

2023 Conference planning

- Dates are set! August 29 – September 1

- Contract has been signed with the Prescott Resort

- Our keynote speaker is Joseph Kerski from Esri.

- Eventsquid, our event management software platform, continues to be developed for this year's conference, and will be used for registration, agenda, and sponsor coordination.

  - The agenda will be set up after abstract acceptance is complete in June.

- Survey123 will be used for presentation abstract submittals, and the deadline to submit is May 26.

- Sponsorship solicitation is underway and we have received verbal interest from 6 folks so far.

- T-shirt/logo design solicitation is underway with a focus on commemorating the 30th anniversary of the conference, and the deadline to submit is April 28.

  - We are thinking of additional ways to commemorate this milestone.

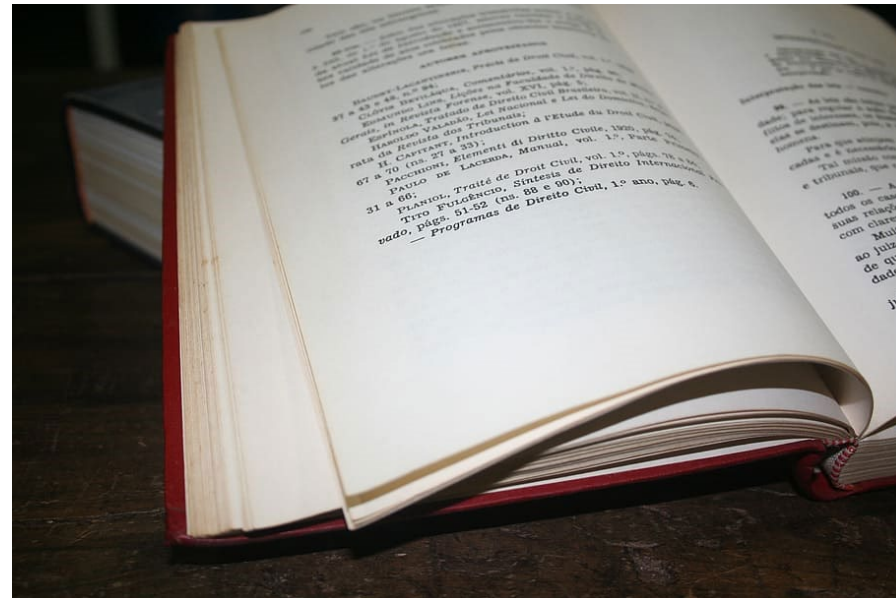# Administration and Legal Committee

Chairs: Shea Lemar and Lucas Murray

Our Mission

To support the AGIC Council in matters surrounding its administration and statutory responsibilities

Committee Members

	Member Type	Chair	Secretary	Manual Workgroup	Annual Report Workgroup
Shea Lemar	Voting Member	Y		Y	WG Co-Chair
Lucas Murray	Voting Member	Y		WG Chair	WG Co-Chair
Mariah Modson	Voting Member		Y		
Eric Feldman	Voting Member			Y	
Jason Howard	Voting Member			Y	
Jenna Leveille	Voting Member			Y	Y
James Meyer	Voting Member				
Gene Trobia	Voting Member				Y
Steve Whitney	Voting Member				Y
Kevin Blake	Public Member At-Large				

Committee Goals, Part 1

❖ Track and promote sound Council finances

❖ Track Council membership
  ➢ Supported State Cartographer's Office (SCO) to fill vacant positions
  ➢ Maintained Council Organizational Chart

Committee Goals, Part 2

❖ Assist in developing and reviewing requirements and standards for a variety of projects

❖ Interface with state, national, and other agencies that have interest in the Arizona geospatial community

❖ Development of an AGIC Annual Report

AZCORS Grant Proposal

Brian Fisher

Committee and Workgroups Summaries, Announcements and Actionable Items

Jenna Leveille, on behalf of Patrick Whiteford, Vice-chair

Committee/Workgroup Report Highlights

- AZGeo Advisory
  - Portal in the AZGeo website is live
  - FME server is available
  - Continued work on best practices for data discovery/data authority
- Conference
  - Dates have been set: August 29 – September 1
  - Presentation abstract submittals, and the deadline to submit is May 26.
  - T-shirt design contest is underway with a focus on the 30th anniversary of the conference. Deadline is April 28.

Committee/Workgroup Report Highlights

- Data
  - Partnered with Yavapai College to host a Geospatial Summit in June; multiple workgroups are presenting
  - 4D WG – 3DEP projects update for Arizona – almost complete coverage for AZ
  - The imagery program continues to meet and collect use cases and requirements from customers for statewide imagery.
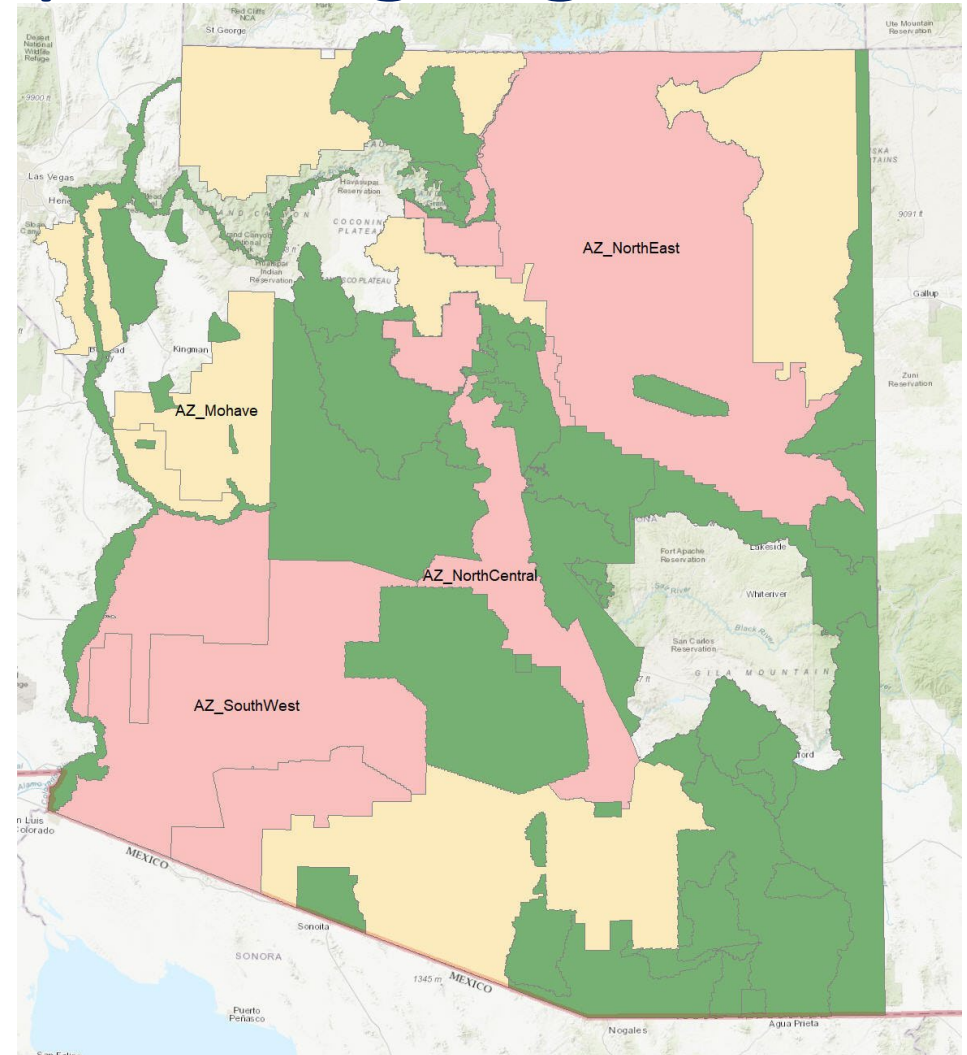
Committee/Workgroup Report Highlights

- Outreach
  - AGIC website updates include a new organizational chart
  - The mentorship program hosted successful meetings for mentor boot camp (4/19), mentor in training (3/22) and first quarter touchbase (4/20)
  - SMWG has researched viable options for a new SM management solution to be presented at the next Council meeting

- Public Safety
  - The committee approved the updated work plan
  - Updates were made to the public hub site
  - Facilitated a successful NG911 forum to engage safety customers

Committee/Workgroup Action Items

Admin and Legal Committee

Action Item 1: Motion to approve the new AGIC Organizational Chart experience builder web application and use it to replace the current organizational chart PDF and related web pages on the AGIC website.

- Reason for action: Updated chart will be easier for readers to navigate and easier for the Admin and Legal Committee to update.

Committee/Workgroup Action Items

Admin and Legal Committee

Action Item 2: Motion to approve the following changes to the manual: (1) Updates to Section 11 regarding management of the Arizona NSGIC State Leaders, including term limits and requirements for reporting. (2) Updates to Section 12 regarding the Council's approval of funds for NSGIC-related travel expenses, including the requirement for the Treasurer and Admin and Legal to review budgeted amounts annually and the ability for the Council to approve the funds once per year. (3) Updates to Appendix A regarding the use of Consent Agendas during meetings.

- Reason for action: The Admin and Legal Committee feels these changes will clarify processes for members and help meetings run more smoothly.

Committee/Workgroup Action Items

Admin and Legal Committee

Action Item 3: Motion to approve publication of the AGIC Annual Report Story Map.

- Reason for action: The Council approved creation of an AGIC Annual Report and tasked the Admin and Legal Committee with its development.

Committee/Workgroup Action Items

Outreach Committee

Action Item 4: <u>Motion to approve the updated social media guidelines for posting on the AGIC website</u>

- Reason for action: The social media work group made edits to the guidance documentation for posting data on the public facing AGIC website. We are asking that the council approve the document for upload.

Committee/Workgroup Action Items

All Committees

Action Item 5: <u>Motion to approve AGIC Committee 2023-2024 Work Plans</u>

- Reason for action: AGIC Committees (except the Data Committee) and required Workgroups have updated their goals and activities. A formal approval by the council is needed to start implementation.

- Request for topics for future meetings
- Call to the public

Q3 Council Meeting

Hybrid – in person location at MAG

August 3, 2023