

**MINUTES OF A MEETING OF THE ARIZONA
GEOGRAPHIC INFORMATION COUNCIL
AZGEO ADVISORY COMMITTEE**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Geographic Information Council AZGeo Advisory Committee and to the general public that the Arizona Geographic Information Council AZGeo Advisory Committee will hold a meeting open to the public.

Meeting Time:

Tuesday, April 16, 2024 11:00 AM – 12:00 PM

Meeting Location: CALL-IN ONLY

Google Meet joining info:

Video call link: <https://meet.google.com/hhj-tnes-gqd>

Or dial: (US) +1 208-843-1297 PIN: 505 389 565#

Table 1: Committee Voting Members

Member	Representative	Agency/Company
Ryan Johnson, Co-chair	ASLD	AZ State Land Department
Patrick Whiteford, Co-chair	AGIC Chair	ADOT
Lucas Murray	AGIC Vice-Chair	ADOT
Howard Ward	Data Committee	TerraSystems SW
Sage Donaldson	Outreach Committee	ADOT

Table 2: Required (non-voting) Participants

Member	Representative	Agency/Company
Kasey Green	AZGeo Curator	AZ State Land Department
Vacant	AZGeo Developer	ASU

This meeting was recorded. The recording may be reviewed here: <https://drive.google.com/file/d/17NMPwf4P0mVHbKIKEy3OmXa3NySjzGTZ/view?usp=sharing>

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

Attendees: Shaun Perfect, Shea Lemar, Wolfgang Grunberg, Sage Donaldson, Phil Ponce, Patrick Whiteford, Lucas Murray, Kevin Blake, Howard Ward, Eric Shreve, Chris Bertrand, Sara Thompson, Brooke Serpa, Jenna Leveille, Ryan Johnson, Kasey Green

11:00 pm Establish a quorum; Call to order and introductions

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Call to order at 11:01 – all voting members are present

11:05 pm Approval of February meeting minutes

Distributed with the meeting reminder. Patrick motioned, Howard seconded; meeting minutes approved unanimously, no discussion.

11:07 pm Items for Discussion

I. Announcements (Ryan)

- [Q2 AGIC Newsletter](#)
- [Next Council Meeting - May 2, 2024](#) | Hybrid - Maricopa Association of Governments | 10am

II. Follow-up items (Ryan)

- Categories Survey w/engagement questions – The AZGeo technical team did not draft the survey discussed at the last meeting. Ryan summarized the previous discussion and asked for additional content to be added. Categories support better data discovery. No additional input.
- Terms of Use licensing discussion – Ryan summarized previous conversation. Should the group provide recommendations for terms of use; Updating the user guide and integrate recommendations from the data sharing workgroup was a recommendation from the group. The technical group has this as an action item. Focusing on use limitations and licensing permissions would be beneficial to users. Discussion also included tagging data as 'Authoritative'. **Action: Add authoritative tagging process to a future meeting.**
- 2024 user meetings and user engagement – Ryan summarized previous conversations on this topic; two user meetings discussed. One at the annual Symposium and one to be determined. Discussed adding questions to the category survey to get user input.
- COOP Plan for AZGeo – Ryan shared and reviewed a draft developed for AZGeo from a larger plan focused on ASLD continuity. Broken down into two parts: the SAS component and the system/server/database components. Recovery point objectives outlined. Maximum data loss of one day. Restore as quickly as possible while minimizing data loss. Also includes a communication plan to inform users. Secondary contact information should also be

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included. This full plan has not been tested; RDS was tested successfully. **Action: Ryan plans to send out a copy of the draft to group for review.**

III. AZGeo Data Management (Ryan)

- Statistics
 - Users: 1,376, Content Items: 5,038, Groups: 164
 - Top 5 Most used dataset: APS Outages, 2021 HPMS, Emergency Boundary, Schools and Learning Sites, Base
- AZGeo Technical Group Activities
 - Imagery and LiDar processing – Kasey has processed contours from the Maricopa County 2020 lidar; challenge in loading onto the Online platform (number of records may be part of the problem; Kasey has reached out to Esri for clarification)
 - Development server and database – new for 911 and others to utilize. Provides a space for testing – log files and performance.

IV. AZGeo Feedback/User Submission (Kasey)

V. 2024-2025 Committee Work Plan Development and Review (Ryan):

Ryan asked for a motion to approve the work plan with discussed edits. Lucas motioned; Patrick seconded. Approved unanimously with no discussion.

11:55 pm Comments, requests, and items for future agendas and meeting dates. The working group may discuss matters of procedure relative to its meetings. Committee members may also wish to direct staff to study areas of concern and/or place such items on future agendas and to discuss and schedule future meeting dates.

Categories, Terms of Use, Survey, Authoritative tagging, branding AZGeo

Next meeting: June 18, 2024 at 11a

12:00 pm Adjourn **11:59**

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A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1110 W Washington Street, Phoenix, AZ, 85007.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation.

Members of the Committee will attend either in person or by telephone conference call. Questions regarding the meeting may be referred to Jenna Leveille at 602-364-3747.

This agenda will be posted at Arizona State Land Department, [AGIC website calendar](#), by Jenna Leveille 24 hours prior to the meeting