MINUTES OF MEETING OF THE ARIZONA
GEOGRAPHIC INFORMATION COUNCIL AZGEO
ADVISORY COMMITTEE
DRAFT

A public meeting of the Arizona Geographic Information Council was convened November 12, 2020 at 9:00 AM on Webex. Present at the meeting were the following members or designees of the AGIC AZGeo Advisory Committee:

Table 1: Committee Voting Members

Member, Representative	Agency/Company	In Attendance
Shea Lemar, AGIC Vice-Chair	ASU	Yes, phone
Ryan Johnson, ASLD Representative	AZ State Land Department	Yes, phone
Howard Ward, Data Committee Representative	Terra Systems SW	Yes, phone
Patrick Whiteford, Outreach Committee Representative	AZ Dept of Transportation	Yes, phone
Steve Whitney, AGIC Chair	Pima County ITD	Yes, phone

Table 2: Required (non-voting) Participants

Name, Representative	Agency/Company	In Attendance
Kasey Green, AZGeo Data Curator	AZ State Land Department	Yes, phone
Ayan Mitra, AZGeo Developer	ASU	Yes, phone

Table 2: Public At-Large

Name	Agency/Company	In Attendance
Gerardo Armendariz	USDA ARS	Yes
Brian Brady	DATAMARK	Yes
Jenna Leveille	AZ State Land Department	Yes

I. **Call to order:** Meeting was called to order at 9:07 am; Introductions were made by the committee; ensuring attendance list was managed and quorum established.

II. **Establish Committee Leadership:** Jenna led the discussion on who would lead this committee. The group collectively agreed to have the AGIC Chair lead the group with the ASLD Representative as Co-chair. Howard moved to approve the AGIC Chair and ASLD Representative as Co-chairs. Patrick seconded. The motion passed unanimously. Shea asked the group if a secretary position was needed. No formal role was decided upon. Jenna volunteered to compile minutes with note taking support from Patrick and Kasey for future meetings.

III. **Meeting frequency & schedule:** The group discussed meeting cadence and agreed to meet quarterly beginning in January, on the third Tuesday at 10a for at least an hour.

Discussion on procedures and activities: Jenna led the discussion on procedures for topics/items to be brought to this group for consideration. An email or ticketing system was discussed. The group collectively agreed to use a form that notifies the generic azgeo@azland.gov account for users to submit bugs and enhancements. A collaborative space for tracking was discussed. Development of an FAQ was also discussed. This will be a future item for ASLD to work on.

Jenna shared that ASLD maintains an internal spreadsheet for routine activities and enhancements previously requested. There is one existing item for this group to discuss currently: Open Data and AGOL search functionality. There is not the ability for current search functionality to incorporate both catalogs and return results. If the group thinks this functionality is important then action will need to be taken. After discussion, the group agreed to have ASLD contact the Esri Hub team to find out if there is a plan to integrate this functionality and request a quote from the AZGeo Developers for what providing a custom solution would cost.

Action items: Jenna will create a google drive for group members to access, coordinate a form to be developed, and a link to be added to AZGeo indicating this. Jenna will send an email to the Esri Hub team regarding the search functionality and request a quote from ASU.

Jenna updated the group on the most recent activities and projects associated to AZGeo: Sun Cloud, ADOT Research Center, Broadband, AGIC Workgroups

IV. **Information or topics for future meetings:** Next meeting is January 19 at 10:00 am.

V. **Adjourn:** Meeting adjourned at 9:51 am.