

**NOTICE AND AGENDA OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATION AND LEGAL COMMITTEE**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Geographic Information Council and to the general public that the Arizona Geographic Information Council Administration and Legal Committee will hold a meeting open to the public.

Meeting Time:

Wednesday, July 9, 2025 from 1:00 pm – 2:30 pm

Meeting Location: Virtual Only

Web and Tele-Conference Information:

Google Meet joining info

- Video call link: <https://meet.google.com/ghf-tmrc-erp>
- Or dial: (US) +1 234-719-4042 PIN: 144 176 807#

Committee Voting Members

Member	Agency/Company
Shea Lemar, Co-Chair	AZ State Land Department
Lucas Murray, Co-Chair	AZ Department of Transportation
Jason Howard	Maricopa Association of Governments
James Meyer	AZ Department of Transportation
Gene Trobia	AZ State University
Phillip Leveille	Maricopa County Assessor
Steve Whitney	Pima County

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

- 1:00 pm Call to order and introductions (Lucas)
- 1:03 pm Approval of [April 2025 Meeting Minutes](#) (Lucas)
- 1:05 pm Quick Updates (Lucas/Shea)
- Expanding [Resources for Council Members](#)
 - Conflict of Interest Form
 - Posting Agendas to Public Board
 - Community Forum Progress
- 1:10 pm AGIC Council Roster Updates (Shea)
- 1:15 pm Review Master Committee/Workgroup Roster (Lucas)

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- 1:20 pm Budget Adjustment Recommendation (Lucas/Gene)
- 1:30 pm AGIC Manual Review (Lucas)
- Review and approve aligning manual with [Resources for AGIC Chairs website](#)
 - Review Calendar of Events
 - Review and approve adding language about Council Members who move job sectors
 - Approve adding language that any meeting minutes posted with video links must also include transcripts to fulfill accessibility requirements
- 1:45 pm Discuss creation of an Accomplishments template document (Lucas)
- 1:50 pm Discuss creation of a Committee Coordination Workgroup (Lucas/Shea)
- 1:55 pm Discuss creation of an Accessibility Workgroup (Lucas)
- 2:00 pm Discuss allowing alternates for AZGeo Advisory Committee (Lucas)
- 2:05 pm Discuss creation of a new AGIC officer position focused on Open Meeting Law Support (Lucas)
- 2:10 pm Review [Targeted Priorities](#) (Lucas)
- 2:25 pm Comments, requests, and items for future agendas and meeting dates. The committee may discuss matters of procedure relative to its meetings. Committee members may also wish to direct staff to study areas of concern, place such items on future agendas, and to discuss and schedule future meeting dates.
- 2:30 pm Adjourn

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1616 West Adams Street, Phoenix, AZ, 85007, Room 216A. Members of the Committee will attend either in person or by telephone conference call. Questions regarding the meeting may be referred to Lucas Murray at 602.342.6152. This agenda will be posted at Arizona State Land Department, 1616 W. Adams, Phoenix, AZ, 85007 by Arizona State Land Department staff 24 hours prior to the meeting.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA

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Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation.