

**NOTICE AND AGENDA OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATION AND LEGAL COMMITTEE**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Geographic Information Council and to the general public that the Arizona Geographic Information Council will hold a meeting open to the public.

Meeting Time:

Wednesday, January 13, 2021 from 1:00 pm – 2:30 pm

Meeting Location:

Arizona State Land Department
1616 W Adams, Phoenix, AZ, 85007
Room 215

Web and Tele-Conference Information:

For those unable to attend in-person, web and telephone access will be available.

[Join Webex meeting](#)

Meeting number (access code): 177 675 670 7

Meeting password: yjX9m5uB

Join by phone

877-309-3457 USA Toll

Committee Voting Members

Member	Agency/Company
Eric Feldman, Co-Chair	Maricopa County
Shea Lemar, Co-Chair	AZ State University
Lucas Murray, Secretary	AZ Dept. of Economic Security
Jason Howard	Maricopa Assoc. of Governments
Jenna Leveille	AZ State Land Department
James Meyer	AZ Department of Transportation
Steve Whitney	Pima County

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

- 1:00 pm Call to order and introductions (Eric Feldman)
- 1:05 pm Approval of [October Meeting Minutes](#) (Eric Feldman)
- 1:10 pm AGIC Council Roster Updates (Jenna Leveille)

- At the January 2020 meeting we had a graphic (by ASU) that showed the current roster. Do we want to do that again?

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- 1:15 pm AGIC Organizational Chart Update (Jenna Leveille and Lucas Murray)
- At Nov 2020 meeting 911 committee said we could remove the Data Sharing WG and the Dispatcher Education WG
- 1:20 pm Outreach Committee Request: Review revised Social Media Guidelines document
- 1:25 pm AGIC Website Content Management Workgroup
- At the last meeting we discussed forming a website content management workgroup, which would include a group of people trained on how to maintain the AGIC website, including how to upload documents. The Committee agreed the workgroup would be useful and felt Outreach would be the most appropriate Committee to oversee them. Jenna, as Outreach Co-Chair, added this to the next Outreach Committee agenda for discussion and we are going to hear the results
- 1:35 pm AGIC Manual Review (Shea Lemar)
- Council approved in November meeting – any action needed now?
 - Discussion of distinction between different types of Workgroups
 - Discussion of document retention
 - Discussion of Manual Workgroup
 - At the Nov Council meeting Steve led a discussion on a permanent annual retreat and possible orientation. If that was passed, then Lucas said he would add it to the AGIC Manual Calendar of Significant Events
- 2:00 pm 2021 Work Plan and 2020 Accomplishments (Shea Lemar and Eric Feldman)
- 2:20 pm Comments, requests, and items for future agendas and meeting dates. The committee may discuss matters of procedure relative to its meetings. Committee members may also wish to direct staff to study areas of concern, place such items on future agendas, and to discuss and schedule future meeting dates.
- 2:25 pm Call to the public
- 2:30 pm Adjourn

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A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1616 West Adams Street, Phoenix, AZ, 85007, Room 216A. Members of the Committee will attend either in person or by telephone conference call. Questions regarding the meeting may be referred to Eric Feldman at 602-506-9036. This agenda will be posted at Arizona State Land Department, 1616 W. Adams, Phoenix, AZ, 85007 by Jenna Leveille 24 hours prior to the meeting.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation.