

**NOTICE AND AGENDA OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATION AND LEGAL COMMITTEE**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Geographic Information Council and to the general public that the Arizona Geographic Information Council will hold a meeting open to the public.

Meeting Time:

Wednesday, October 14th, 2020 from 1:00 pm – 2:30 pm

Meeting Location:

Due to the Executive order, the meeting will be held virtually.

Web and Tele-Conference Information:

For those unable to attend in-person, web and telephone access will be available.

[Join Webex meeting](#)

Meeting number (access code): 281 501 943

Meeting password: ZUPD6ETr

Join by phone

404-397-1516 USA Toll

Committee Voting Members

| Member | Agency/Company |
|------------------------|------------------------------------|
| Eric Feldman, Co-Chair | Maricopa County |
| Shea Lemar, Co-Chair | AZ State University |
| Jason Howard | Maricopa Assoc. of Governments |
| Jenna Leveille | AZ State Land Department |
| James Meyer | AZ Department of Transportation |
| Lucas Murray | AZ Department of Economic Security |
| Steven Whitney | Pima County |

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

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|---------|---|
| 1:00 pm | Call to order and introductions (Eric Feldman) |
| 1:05 pm | Approval of July meeting minutes (Eric Feldman) |
| 1:10 pm | AGIC Council Roster Updates (Jenna Leveille) |
| 1:15 pm | AGIC Manual Update (Lucas Murray) |

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Topics Include:

- Definitions of a workgroup to clarify the difference between a group that has a specific task and defined deadline (e.g. the Manual Workgroup) versus a group focused on a broad topic and does not have a specific deadline (e.g. Natural Resources Workgroup).
- Discuss whether a nominee for a committee chair should be approved by the Council or if the Council only needs to be informed of the position change.
- Discuss whether an orientation should be scheduled at the beginning of each year for new Council members.
- Discuss forming a website content management workgroup and request the Outreach Committee host the group. In addition to managing website content, the group would be a central contact for Chair and Secretary positions when they want to load documents to the website, such as agendas and meeting notes.

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|---------|---|
| 2:00 pm | Discuss limiting the AGIC chair expenditures to a maximum dollar amount per year. The current wording in the manual allows the Chair to approve expenditures without limit so long as the individual costs are less than \$500. |
| 2:15 pm | Review 2020 Work Plan and discuss 2021 Work Plan |
| 2:25 pm | Comments, requests, and items for future agendas and meeting dates. The committee may discuss matters of procedure relative to its meetings. Committee members may also wish to direct staff to study areas of concern, place such items on future agendas, and to discuss and schedule future meeting dates. |
| 2:28 pm | Call to the public |
| 2:30 pm | Adjourn |

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1616 West Adams Street, Phoenix, AZ, 85007, Room 216A. Members of the Committee will attend either in person or by telephone conference call. Questions regarding the meeting may be referred to Eric Feldman at 602-506-9036. This agenda will be posted at Arizona State Land Department, 1616 W. Adams, Phoenix, AZ, 85007 by Jenna Leveille 24 hours prior to the meeting.

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The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation.