

**MINUTES OF PUBLIC MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
ADMINISTRATIVE AND LEGAL COMMITTEE  
ANNUAL REPORT WORKGROUP**

**DRAFT**

A public meeting of the Arizona Geographic Information Council was convened on April 7, 2023, at 1:00 pm. Due to a Governor’s Executive Order, the meeting was held by phone and online only. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee Annual Report Workgroup:

**Table 1: Workgroup Voting Members**

<b>Member</b>	<b>Agency/Company</b>	<b>In Attendance*</b>
Shea Lemar, Co-Chair	AZ State University	Yes, Virtual
Lucas Murray, Co-Chair	AZ Dept of Transportation	Yes, Virtual
Jenna Leveille	AZ State Land Department	Yes, Virtual
Gene Trobia	Godfather of AZ GIS	Yes, Virtual
Steve Whitney	Pima County	Yes, Virtual

\*Yes, Virtual indicates the person was present at the meeting either by phone or by logging in to WebEx.

- I. **Call to order:** Meeting was called to order at 1:03 pm; Introductions were made by the committee ensuring attendance list was managed and quorum established.
- II. **Approval of Minutes:** A motion to approve the minutes was made by Steve and seconded by Jenna. Minutes passed unanimously.
- III. **Discuss AGIC Annual Report:** Since the last meeting, Steve, Shea, and Gene created a Google Doc to record their change suggestions for the text in the Supporting Arizona and National Engagement sections. The workgroup reviewed the change suggestions and approved or rejected them. Lucas will incorporate the changes into the Storymap by the next workgroup meeting.

Jenna will continue to edit the Fiscal Responsibility, Happy and Healthy Citizens, National Engagement, and About AGIC sections. She will plan to have them ready for review by the rest of the workgroup by 4/23, allowing a week for the workgroup to review before the next workgroup meeting.

Shea will present the draft version of the Storymap to the Administration & Legal Committee at their 4/12 meeting and will seek permission to present the Annual Report Storymap at the Council meeting scheduled on 5/4 along with all edits done by then.

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**Action Items:**

- Jenna will continue to edit the Storymap, having her edits completed by 4/23.
- The Workgroup will review Jenna's edits starting on 4/24 and have suggested changes ready by the next workgroup meeting, scheduled for 4/28.
- Lucas will incorporate the changes approved at today's meeting into the Storymap.
- Shea will present a draft version of the Storymap to the Administrative and Legal Committee at their 4/12 meeting and seek permission to present a final version at the next Council meeting without prior review or approval from the Committee.

**IV. Comments, requests, and items for future agendas and meetings:** The next Workgroup meeting is scheduled for 4/28 at 1:30 pm.

**V. Adjourn:** Adjourned at 1:55 pm