

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened on April 28, 2023, at 1:30 pm. Due to a Governor’s Executive Order, the meeting was held by phone and online only. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee Annual Report Workgroup:

Table 1: Workgroup Voting Members

Member	Agency/Company	In Attendance*
Shea Lemar, Co-Chair	AZ State University	Yes, Virtual
Lucas Murray, Co-Chair	AZ Dept of Transportation	Yes, Virtual
Jenna Leveille	AZ State Land Department	No, Excused
Gene Trobia	Godfather of AZ GIS	Yes, Virtual
Steve Whitney	Pima County	Yes, Virtual

*Yes, Virtual indicates the person was present at the meeting either by phone or by logging in to WebEx.

- I. **Call to order:** Meeting was called to order at 1:35 pm; Introductions were made by the committee ensuring attendance list was managed and quorum established.
- II. **Approval of Minutes:** A motion to approve the minutes from the last meeting was made by Gene and seconded by Steve. Minutes passed unanimously.
- III. **Discuss AGIC Annual Report:** Since the last meeting, Jenna updated the Annual Report Story Map. Steve, Shea, Gene, and Lucas edited a Google Doc with the new content and recorded their change suggestions for the entire report. The workgroup reviewed the change suggestions and approved or rejected them. Lucas will incorporate the changes into the Storymap by the end of the day on April 29, 2023.

Jenna will continue to edit the National Engagement section. All edits need to be completed by noon on May 1, 2023, at which time Shea will email the Council a link to the report and ask them to familiarize themselves with it before the Council meeting..

Shea will present the Annual Report StoryMap to the Council at their meeting on May 4, 2023 and will seek approval to publish it.

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Action Items:

- Lucas will incorporate the changes approved at today's meeting into the StoryMap.
- Jenna will finish her edits on the National Engagement section, having her edits completed by noon on 5/1/23.
- Shea will email a copy of the report to the Council on 5/1/23.
- Shea/Lucas will present the Annual Report StoryMap to the Council at their meeting on May 4, 2023 and will seek approval to publish it.

IV. Comments, requests, and items for future agendas and meetings: The next Workgroup meeting will be scheduled at a different time.

V. Adjourn: Adjourned at 2:41 pm