

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

A public meeting of the Arizona Geographic Information Council Administrative and Legal Committee Annual Report Workgroup was convened on December 11, 2024 at 2:00 pm on Google Meets. Present at the meeting were the following members or designees of the group:

Workgroup Voting Members

Member	Agency/Company	In-Attendance
Shea Lemar	AZ State Land Department	Yes, Virtual
Lucas Murray	AZ Dept of Transportation	Yes, Virtual
Gene Trobia	AZ State University	Yes, Virtual
Michael Huff	Burgess & Niple	Yes, Virtual
Shiloh Johnson	Maricopa County	Yes, Virtual
Steve Whitney	Pima County	Yes, Virtual

Public Members At-Large

Member	Agency/Company
Karen Fisher	Central Arizona Project
Jenna Leveille	Sanborn Map Company
Sowmya Gali	Works Consulting

Recording of meeting (Minute each item occurs in the video is highlighted in red below):
https://drive.google.com/file/d/1guG1sZ1OJlz0_F2N5NmhUaVKys0-0Ky2/view?usp=sharing

- I. **Call to order:** Meeting was called to order at 2:04 pm; Introductions were made by the workgroup ensuring attendance list was managed and quorum established.

- II. **Establish Voting Members and Chairs (Minute 2:30):** Shea, Gene, Steve, Michael, Lucas, and Shiloh agreed to serve as voting members. Motion to elect Shea and Lucas as chairs was made by Gene and seconded by Steve. The vote passed with Lucas abstaining.

 Lucas will create a roster to track voting member and public member attendance, which will be used as an email distribution list.

- III. **Discuss Annual Report (Minute 10:10):** Lucas and Shea granted access to the Annual Report google drive. Lucas informed the group that Committees and

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Workgroups are working on their 2024 Accomplishments, which are due in January. Until then, the Workgroup were encouraged to add ideas for the Annual Report content to the 2024 Report Ideas google doc (available in the google drive).

Before the next meeting, Shea or Lucas will reach out to Nicole Eiden, AZ Department of Health, and Bill Boyd, AZ Department of Forestry and Fire Management, to find out if they would like their recent accomplishments added to the report.

- IV. **Discuss Meeting Cadence (Minute 44:28)**: Workgroup agreed to meet every two weeks on Wednesdays starting on January 8, 2025 @ 3:00 pm
- V. **Comments or Items for Future Agendas (Minute 48:04)**: None were discussed
- VI. **Adjourn (Minute 49:09)**: Meeting adjourned at 2:52 pm