

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened on February 2, 2024, at 9:00 am. Due to a Governor's Executive Order, the meeting was held by phone and online only. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee Annual Report Workgroup:

Table 1: Workgroup Voting Members

Member	Agency/Company	In Attendance*
Shea Lemar, Co-Chair	AZ State University	Yes, Virtual
Lucas Murray, Co-Chair	AZ Dept of Transportation	Yes, Virtual
Jenna Leveille	AZ State Land Department	Yes, Virtual
Gene Trobia	Godfather of AZ GIS	Yes, Virtual
Steve Whitney	Pima County	No, With notice

*Yes, Virtual indicates the person was present at the meeting either by phone or by logging in to WebEx.

- I. **Call to order:** Meeting was called to order at 9:04 am; Introductions were made by the committee ensuring attendance list was managed and quorum established.
- II. **Approval of Minutes:** A motion to approve the minutes from the last meeting was made by Lucas and seconded by Jenna. Minutes passed unanimously.
- III. **Discuss AGIC Annual Report:**
The workgroup discussed topics. We will continue to edit the document over the next two weeks and meet on February 2nd to continue work on it as the workgroup.

Next Steps

- Shea will get the 2022 content into our 2023 document so we can start writing longer sets of text
- Each of the WG members update the main document section by turning their bullets into text (with recommended images)
- WG meets again to discuss the topic groupings that will be used for the 2023 report and editing.
- After next meeting, we will probably request AGIC member agencies to write a short text about any accomplishments they made last year where AGIC was beneficial
- We will continue to finalize the report topics and structure at the next meetings.

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- IV. **Comments, requests, and items for future agendas and meetings:** The next Workgroup meeting will be February 23rd at 1:00 PM.
- V. **Adjourn:** Adjourned at 9:56 pm