

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened on February 23, 2024, at 1:00 pm. Due to a Governor's Executive Order, the meeting was held by phone and online only. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee Annual Report Workgroup:

Table 1: Workgroup Voting Members

Member	Agency/Company	In Attendance*
Shea Lemar, Co-Chair	AZ State University	Yes, Virtual
Lucas Murray, Co-Chair	AZ Dept of Transportation	Yes, Virtual
Jenna Leveille	AZ State Land Department	Yes, Virtual
Gene Trobia	Godfather of AZ GIS	Yes, Virtual
Steve Whitney	Pima County	Yes, Virtual

*Yes, Virtual indicates the person was present at the meeting either by phone or by logging in to WebEx.

- I. **Call to order:** Meeting was called to order at 1:03 pm; Introductions were made by the committee ensuring attendance list was managed and quorum established.
- II. **Approval of Minutes:** The minutes from the last meeting were approved with unanimous consent.
- III. **Discuss AGIC Annual Report:**
The workgroup discussed topics, structure, and content. Shea will reach out to specific SMEs to create content for particular sections of the report. Discussed member agency outreach and decided that Lucas will send an email to the council members asking them to contact us with any projects they want to include. We will ask for a title, short description, the benefits of the activity, an image or a link. We will talk about the creation of a summary flyer or executive summary at a future meeting.

We will continue to edit the document over the next three weeks and meet on March 22nd to continue work.
- IV. **Comments, requests, and items for future agendas and meetings:** The next Workgroup meeting will be March 22nd at 1:00 PM.
- V. **Adjourn:** Adjourned at 2:00 pm