

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened on March 22, 2024, at 1:00 pm. Due to a Governor’s Executive Order, the meeting was held by phone and online only. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee Annual Report Workgroup:

Table 1: Workgroup Voting Members

Member	Agency/Company	In Attendance*
Shea Lemar, Co-Chair	AZ State University	Yes, Virtual
Lucas Murray, Co-Chair	AZ Dept of Transportation	Yes, Virtual
Jenna Leveille	AZ State Land Department	Yes, Virtual
Gene Trobia	Godfather of AZ GIS	Yes, Virtual
Steve Whitney	Pima County	Yes, Virtual

*Yes, Virtual indicates the person was present at the meeting either by phone or by logging in to WebEx.

I. Call to order: Meeting was called to order at 1:03 pm; Introductions were made by the committee ensuring attendance list was managed and quorum established.

II. Approval of Minutes: The minutes from the last meeting were approved with unanimous consent.

III. Discuss AGIC Annual Report:
 Lucas created a StoryMap for us using the content from the last annual report. We can start updating it with new content whenever we are ready. We then reviewed our working document for the current report content. The group reviewed the AGIC Ecosystem graphic and made suggestions for updates. The graphic will be included at the top of the annual report, where the AGIC strategic plan is outlined. The group reviewed and reassigned sections for members to flush out any bullet points and will begin copying any finished sections over to the draft storymap in AZGeo. Shea will work with Yueling Li to update the AGIC Organizational Chart graphic and she will also reach out to the Public Safety Committee to request they flush out information about their group for the report.

The workgroup discussed next meeting dates with the goal of having a report ready for the AGI Council to review at the May 2nd meeting. The group will meet on April 12, April 19, and April 26.

IV. Comments, requests, and items for future agendas and meetings: The next Workgroup meeting will be April 12th at 1:00 PM.

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V. **Adjourn:** Adjourned at 1:57 pm