

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council was convened on April 12, 2024, at 12:30 pm. Due to a Governor’s Executive Order, the meeting was held by phone and online only. Present at the meeting were the following members or designees of the AGIC Administrative and Legal Committee Annual Report Workgroup:

Table 1: Workgroup Voting Members

Member	Agency/Company	In Attendance*
Shea Lemar, Co-Chair	AZ State University	No, excused
Lucas Murray, Co-Chair	AZ Dept of Transportation	Yes, Virtual
Jenna Leveille	AZ State Land Department	Yes, Virtual
Gene Trobia	Godfather of AZ GIS	Yes, Virtual
Steve Whitney	Pima County	Yes, Virtual

*Yes, Virtual indicates the person was present at the meeting either by phone or by logging in to WebEx.

Table 2. Public At-Large

Member	Agency/Company	In Attendance
James Meyer	AZ Department of Transportation	Yes, Virtual

- I. **Call to order:** Meeting was called to order at 12:33 pm; Introductions were made by the committee ensuring attendance list was managed and quorum established.
- II. **Approval of Minutes:** The minutes from the last meeting were approved with unanimous consent.
- III. **Discuss AGIC Annual Report:**
The group reviewed the annual report sections that still need to be completed. All members will work on their assigned sections and begin searching for graphics to support their text. Eric Shreve provided a write up for the public safety section and Patrick Whiteford provided a write up for the imagery section. Shea is working with Yueling Li to update the AGIC Organizational Chart graphic. Jenna suggested and the group agreed that member agency stories can be added anytime throughout the year. The group will focus on the AGIC and NSGIC stories for now to prepare the document for approval at the May Council meeting.
- IV. **Comments, requests, and items for future agendas and meetings:** The next Workgroup meeting will be April 19th at 1:00 PM.

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V. **Adjourn:** Adjourned at 12:59 pm