

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE
ANNUAL REPORT WORKGROUP**

DRAFT

A public meeting of the Arizona Geographic Information Council Administrative and Legal Committee Annual Report Workgroup was convened on April 23, 2025 at 1:00 pm on Google Meets. Present at the meeting were the following members or designees of the group:

Workgroup Voting Members

Member	Agency/Company	In-Attendance
Shea Lemar	AZ State Land Department	Yes, Virtual
Lucas Murray	AZ Dept of Transportation	Yes, Virtual
Caleb Keener	AZ Dept of Administration	Yes, Virtual
Gene Trobia	AZ State University	Yes, Virtual
Karen Fisher	Central Arizona Project	Yes, Virtual
Mike Huff	Burgess & Niple	Yes, Virtual
Shiloh Johnson	Maricopa County	Yes, Virtual
Steve Whitney	Pima County	No, excused

- I. **Call to order**: Meeting was called to order at 1:01 pm; Introductions were made by the workgroup ensuring attendance list was managed and quorum established.
- II. **Approval of Past Meeting Minutes**: April 16 meeting minutes were approved unanimously
- III. **Discuss Annual Report**:
 - We reviewed the annual report. Everyone had updated their individual pages and they look very good.
 - People will edit a page they didn't build. They will do that today and then that will allow others to review the entire report.
 - Shea and Sowmyawill review the entire report for consistency
 - Shea motioned to present the annual report to the Council at the May 1st Council meeting for approval to publish on the AGIC website. Gene seconded the motion. Motion passed unanimously.
 - Action Item
 - Present the annual report to the Council at the May 1st Council meeting for approval to publish on the AGIC website
 - Karen will make some updates to address the mobile version of the report.

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- IV. **Comments or Items for Future Agendas:** Next meeting is 4/30 @ 3pm with a possible meeting before then. Lucas will schedule a meeting in May to discuss lessons learned and moving forward.
- VI. **Adjourn:** Meeting adjourned at 1:58 pm