

**MINUTES OF PUBLIC MEETING OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
ADMINISTRATIVE AND LEGAL COMMITTEE  
ANNUAL REPORT WORKGROUP**

**DRAFT**

A public meeting of the Arizona Geographic Information Council Administrative and Legal Committee Annual Report Workgroup was convened on May 14, 2025 at 3:00 pm on Google Meets. Present at the meeting were the following members or designees of the group:

**Workgroup Voting Members**

<b>Member</b>	<b>Agency/Company</b>	<b>In-Attendance</b>
Shea Lemar	AZ State Land Department	No, excused
Lucas Murray	AZ Dept of Transportation	Yes, Virtual
Caleb Keener	AZ Dept of Administration	Yes, Virtual
Gene Trobia	AZ State University	No, excused
Karen Fisher	Central Arizona Project	Yes, Virtual
Mike Huff	Burgess & Niple	No, excused
Shiloh Johnson	Maricopa County	Yes, Virtual
Steve Whitney	Pima County	Yes, Virtual

- I. **Call to order**: Meeting was called to order at 10:03 am; Introductions were made by the workgroup ensuring attendance list was managed and quorum established.
- II. **Workgroup membership and chairs**: The workgroup unanimously approved Shea and Lucas to continue as co-chairs
- III. **Workgroup Meeting Cadence**: The workgroup agreed to meet on a monthly basis and review at each meeting if we should meet more often. The next scheduled meeting will be January 22nd, 2026 at 10:00 am.
- IV. **Discuss Annual Report**: The workgroup discussed preparing for the 2025 annual report. Between now and the January meeting, the workgroup will look for items to include in the report. Caleb and Lucas will finalize a draft of a Survey123 designed for the GIS Community to send ideas for items to the workgroup. The group did recommend adding a question to the Survey123 form to confirm the item took place in Arizona or is related to Arizona in some way. Once the survey is approved, the workgroup recommends sending it out through AGIC-L and social media. In addition, Lucas mentioned the Committees are required to submit their accomplishments to the Council by the February 5th Council meeting, so the group will have those reports to review for content by then.

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The workgroup reviewed the Governor's priorities and noted that the priority categories used in the 2024 report still align with her current priorities. The group also reviewed the ArcGIS Online usage report for the 2024 report and noted it received a total of 550 views since May 2025.

**Action Items:**

- The workgroup will add any ideas for content items to the [2025 Report Ideas](#) document, which will be reviewed at the next meeting.
- Caleb and Lucas will finalize the draft Survey123 and prepare it for review by the workgroup at the January meeting.

V. **Comments or Items for Future Agendas:**

- Review and approve the Survey123 form to be sent out over AGIC-L and social media
- Review ideas in 2025 Report Ideas document and sort into priority categories
- Assign categories to workgroup members

VI. **Adjourn:** Meeting adjourned at 10:35 am