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NOTICE AND AGENDA OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
AZGEO ADVISORY COMMITTEE

DRAFT

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A public meeting of the Arizona Geographic Information Council was convened November 2, 2021 at 9:00 AM on Webex. Present at the meeting were the following members or designees of the AGIC AZGeo Advisory Committee:

Table 1: Committee Voting Members

Member	Representative	Agency/Company	In Attendance
Shea Lemar, Co-chair	AGIC Chair	ASU	Yes, phone
Eric Shreve	AGIC Vice-Chair	ADOA	Yes, phone
Ryan Johnson, Co-chair	ASLD	AZ State Land Department	Yes, phone
Howard Ward	Data Committee	TerraSystems SW	Yes, phone
Patrick Whiteford	Outreach Committee	ADOT	Yes, phone

Table 2: Required (non-voting) Participants

Member	Representative	Agency/Company	In Attendance
Kasey Green	AZGeo Curator	AZ State Land Department	Yes, phone
Ayan Mitra	AZGeo Developer	ASU	No

Table 3: Public At-Large

Name
James Meyer
Jenna Leveille
Ryan Blum
Brandon Barnett
Karol Francis
Bo Guo
David Moss
Steve Whitney

I. **Call to order:** Meeting was called to order at 9:03 am; Introductions were made by the committee; ensuring attendance list was managed and quorum established.

II. **Approval of July Meeting Minutes:** April meeting minutes were distributed prior to the meeting via email. Shea asked for a motion to approve the minutes as written. Ryan motioned and Howard seconded the motion. Motion passed unanimously without discussion.

III. **Follow-up from July Meeting:**
    I. AZGeo help resources are live

Right in time for the AGIC Symposium, Mariah Modson, Kasey Green, and Brandon Barnett completed and posted FAQs, User Guide, and Member Guide documentation for AZGeo users. https://azgeo-data-hub-agic.hub.arcgis.com/pages/help

II.   Storage for large data

ASU agreed to provide storage for large amounts of data, as long as students and faculty are able to access the data. The IT department at ASU is still working on getting this complete, for testing in coordination with the State Land Department. Their hope is to have an update at this committee's next meeting.

III.   User Survey

As requested by this committee, Shea and Jenna created an AZGeo user survey and sent it out to AZGeo users via the AZGeo Google Group in August. There were 36 responses.

    i.   Shea summarized the responses then met with Jenna and Kasey to note repeated feedback and discuss them during the Symposium sessions on AZGeo.

    ii.   Ryan suggested this group review the feedback for any high priority items that should be addressed first. Additionally, having a group meeting biweekly to continually run through the list to address feedback.

IV.   AZWRAP is now hosted on AZGeo

The 'Arizona Wildfire Risk Assessment Portal' allows users to determine the level of risk an area might face. This application was originally built elsewhere. It has now been rebuilt under AGIC to be maintained by the same folks on the backend of AZGeo. Right now, there are only tools available to calculate distance and area in the application. Further analytic features are in the works.

IV.   **New Business:**

    I.   Announcements: Address points and locator available on Open Data

This effort will improve routing of emergency vehicles, along with other transportation. And since it is the default geocoder for ESRI, using this service does not cost AGIC any of their ESRI credits.

        i.   Usage of the address layer will be tracked for metrics.

    II.   AZGeo Feedback/User submissions

Shea provided a reminder to review the comment section to prioritize additional functionality for AZGeo. Ongoing monitoring of submissions will be handled under the AZGeo Enhancements Team.

        i.   The Enhancements Team's updates of what feedback has been taken care of will be shared at this committee's quarterly

meetings. Then any survey responses that go beyond that team will be brought up to this committee for further discussion.

III. AZGeo at the AGIC Symposium

In the opening sessions, both keynote speakers spoke to AZGeo, on its value as a resource, and the initiatives in place thanks to it. Accolades like this support the council's goal of promoting AZGeo.

   i. In the State Cartographer's keynote specifically, the State Land Commissioner incorporated a handful of videos from directors of other state agencies and how helpful AZGeo has been to them.

   ii. Coverage of AZGeo capabilities and function were talked about in multiple sessions of the symposium, from the 'Tips and Tricks' and 'Panel Discussion', to 'Sun Cloud'.

IV. Tags

Improving the tags used with datasets in AZGeo as keywords users can search for and get back applicable datasets, has been an increasing issue. Coming up with standards or a way to keep information consistent across the site is a priority. While there is a page on the AZGeo website regarding metadata guidelines, the group agrees a more rigid outline or standards should be looked at. Eric Shreve suggested a drop-down feature for users when uploading their data, say per industry, that determines a set of tags used.

   i. Looking into involving the Outreach Committee to work on documentation and resources for standard tags. Jenna and Kasey are meeting to work on how that would look.

   ii. Caution for sitewide implementation with confidential data.

   iii. Follow up at next AZGeo Advisory Committee Meeting.

V. Council Report

Shea developed the report for the AGIC Council meeting.

VI. Work plan

Work plan updates have typically been approved at the February council meeting. Since this is when the retreat is for new council leadership, it has been proposed to move back work plan approvals to May. So, at this time, the AZGeo Advisory Committee does not have, nor need, a work plan drafted.

   i. However, the group discussed meeting schedule as there seems to be enough content and agenda items to meet more frequently. Bi-monthly meetings were agreed upon as the approved meeting cadence, at one hour per meeting, and on

           Tuesdays.
VII.   Next Biannual User Group Meeting
           The first session was held in October and provided excellent comments from the community. The next User Group meeting time and date will be discussed more at the January meeting.

V.   **<u>Comments, Requests, Items for Future Agendas:</u>** Future discussion related to the authority of specific data items. Discussion on data quality standards and data usage, and how to address this. Status of data storage resource through ASU. Update on standardizing dataset tags. Next User Group meeting date and time.

VI.   **<u>Adjourn:</u>** Meeting adjourned at 10:12am.