

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATIVE AND LEGAL COMMITTEE**

A public meeting of the Arizona Geographic Information Council Administrative and Legal Committee was convened on Oct 16, 2024 at 1:00 pm on Google Meets. Present at the meeting were the following members or designees of the group:

Committee Voting Members

Member	Agency/Company	In-Attendance
Sage Donaldson, Co-Chair	AZ Dept of Transportation	Yes, Virtual
Cheryl Thurman, Co-chair	TerraSystems Southwest	Yes, Virtual
Patrick Whiteford	AZ Dept of Transportation	Yes, Virtual
Lucas Murray	AZ Dept of Transportation	Yes, Virtual
Bill Nye	AZ Dept Economic Security	Yes, Virtual
Kasey Green	AZ State Land Department	No
Aparna Thatte	Self	No

Public Members At-Large

Member	Agency/Company
Max Bourque	The Joint
Kyle Eastmen	Rayburn Electric
Shaun Perfect	Az Dept. of Transportation

Recording of meeting (Minute each item occurs in the video is highlighted in red below):

Meeting Time:

Wednesday, October, 16 2024, at 1:00 pm – 2:30 pm

Meeting Location: Virtual only – Google Meets

Video call link: <https://meet.google.com/mjo-nzpp-bgv>

Or dial: (US) +1 205-844-5291 PIN: 978 204 118#

More phone numbers: <https://tel.meet/mjo-nzpp-bgv?pin=7593612227787>

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

1:00 pm Establish a quorum, Call to order and introductions - 1:03

- 1:05 pm Approval of [september](#) Meeting Minutes (Sage)
Cheryl - 1
Bill - 1
Motion Passes - 1:33pm
- 1:10 pm Monthly Topics of Discussion
- Announcements/General discussion
 - [Q3 Newsletter](#) - Link to Q3 Newsletter
 - [Upcoming Meetings:](#)
 - [Google Calendar](#)
 - Professional Development (Patrick)
 - Mentor program in the last quarter of the program. MIT meeting Oct. 3, AGIC 101, Mentor Bootcamp tonight (MIT/Bootcamp) together. 2025 application open till Dec. 15. Patrick will be at ASU career fest at the AGIC Booth to distribute fliers.
 - Website activity update (Lucas)
 - Skills, workgroups have sunset and org chart updating. News articles continue to be added.
 - Quarterly Social Network Planning (Shaun)
 - Oct 24, 2024
 - Outreach Education Workgroup Update (Lucas/Emily)
 - Sept. 24 Next meeting - No quorum
 - Miscommunication of meeting links. Chuck Powell registered for the NCGE conference to be there as AGIC representative. Look at HW coming out of colleges (like UA) to see what is being assigned.
- 1:20 pm Mentor Program [Application](#) Open! Closes Dec. 15
- Cheryl Thurman to post mentor program (Mentor specific post)
 - Short application survey
 - *Cheryl mentor if needed*
- 1:25 pm NSGIC Takeaways (Lucas)
- Patrick - public safety & indoor mapping, data discovery & authoritative data, speed networking, lots of AZ representatives

attended

- Lucas - Exploring opportunities with other opportunities (indoor mapping with Data Committee), authoritative data ideas, joined committee on council of councils - looking for opportunities to better state experience

1:30 pm Website Review Skills (Sage/Lucas)

- [Skills Section](#) - not all committees got skills sections on agendas
- Feedback on other areas of website
 - Admin & Legal wanting ASLD to do a presentation on AGIC website, needs sandbox so a live demo can be done of data items. Admin & Legal also working this.
- Survey123 for chairs

1:40 pm GISP Workgroups - AGIC Resources for GISP (Kasey & Sage)

- Future mentee to look into this as a project
- How does AGIC apply points for membership in AGIC for GISP? Cheryl to see if she can find previous documentation. Had to keep track of who was attending so that that could go to GISP authoritatively.
- How to improve certificate process and rosters of who attends - Sage to give Lucas template for attendance tracking.
 - Refining workflow with a document of reach committee.
 - Lucas sending roster to sage as example
 - Get buy in from chairs for the attendance record

1:50 pm GeoAI/ML Guidelines & Use Cases Workgroup - Presentation (Sage)

- ADOA Generative AI Group
 - Need GeoAI perspective
 - Cheryl -1
 - Bill - 2
 - **Motion Passes at 1:55pm**

2:00 pm Business Analyst Community of Practice or Brown Bag Lunch Session (disc. to come) - Presentation (Max)

- Max has been seeing interest in the AGIC community for BA. It is important to get this side of GIS into the AGIC community, has come out of Max's mentorship. Scope of GIS can feel really limited

to what you are working, opening up to community.

- Analysis of customers or trade areas.
- New roles where the support of BA could be useful (economic development analyst, demographics, etc...)
- City and municipalities will likely have interest in this. Community analysis impacts
- Georgia uses to advertise early intervention program
- Bill - looking into BA use
- Kyle - Parks master plan, getting demographics of city and understanding how to invest in different assets in the city can help.
- Start with lunch and learn to get information on who might be interested and gauge involvement
 - Keep it open for change
 - Build and show use cases as reasoning to get BA licenses
- Cheryl interested in helping with these.
- Maybe a series of L&L to expose people to it over the course of a year or so

2:10 pm Brown Bag Lunch/Lunch and Learns Sessions → Community of Practices (Cheryl, Sage)

- Use to be done monthly, was all kinds of topics, was very popular and then people dropped off of it.
- Local (AZ focused) - Monthly time frame works well, picking day of the week that this would work. Was in person initially, could be virtual
- Who would manage this?
 - Outreach? Workgroup?
 - Present or discuss topics
 - Shaun - if in person, would College (ASU, UA) be available?

2:20 pm Social Media WG (Cheryl, Aparna)

- SM Activity Update - posting to all platforms, no geospatial highlights, postings will continue again, numbers are all up minus twitter (X)
 - All going well, everything is still getting posted, a little down on engagement but looking for more members and start building where we were at.

2:25 pm Comments, requests, and items for future agendas and meeting dates. The working group may discuss matters of procedure relative to its meetings. Committee members may also wish to direct staff to study areas of concern and/or place such items on future agendas and to discuss and schedule future meeting dates.

- Christmas meeting?
- Workplan

2:30 pm Adjourn

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1110 W Washington Street, Phoenix, AZ, 85007.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation.

Members of the Committee will attend either in person or by telephone conference call. Questions regarding the meeting may be referred to Cheryl Thurman at 520-990-8366.

This agenda will be posted at Arizona State Land Department, [AGIC Website Calendar](#), 1110 W Washington St, Phoenix, AZ, 85007 by Sage Donaldson 24 hours prior to the meeting.