

AGIC 2025 Conference Committee Meeting Notes
Thursday, July 10, 2025
10:00 am

In Attendance:

Kevin Blake
Robert Bush
John Danloe
Jami Dennis
Samantha Dinning
Sage Donaldson
Shawny Ekadis
Nicole Funicello
Teresa Gregory
Shiloh Johnson
James Lambert
Shea Lemar
Jenna Leveille
Pauline Loftus
Bill Nye
Jennifer Psillas
Garrett Raubinger
Brittany Schoenfelder
Steve Whitney

Committee coordination and meeting operation:

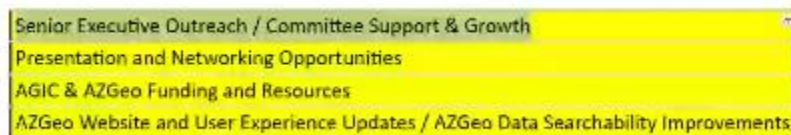
- No discussion

Action Items:

Steve – Update email distribution list.

Outreach Committee Report:

- Feedback on the AGIC top targeted priorities –



Senior Executive Outreach / Committee Support & Growth
Presentation and Networking Opportunities
AGIC & AZGeo Funding and Resources
AZGeo Website and User Experience Updates / AZGeo Data Searchability Improvements

- One of these will be picked.
- What has worked well from your experiences?
- Provide feedback to Steve, and it will be passed on.

Action Items:

All – Review the targeted priorities and provide feedback to Steve.

Budget:

- No discussion

Action Items:

Steve – Determine break-even attendee number for covering conference costs.

Venue coordination:

- Need volunteers for choosing this year's menu.
 - Jenna, Robert, Shea, Bill, Pauline.
 - Identify potential allergens (and ingredients).
- Map boards –
 - Add four (one for jobs, three for an activity).
 - Could do something alternative for the job board since not many got posted, e.g. a smaller board.
- Due this month –
 - Review and approve the Banquet Event Order (BEO).

Action items:

Steve – Update room layouts as needed.

Steve - Review and approve the Banquet Event Order (BEO).

Event Management Platform Coordination:

- No discussion

Action items:

None

Conference Communication:

- No discussion.

Action Items:

Steve – Send out a summarized list of GIS contacts for rural areas.

Agenda & speaker coordination:

- Agenda is set and ready to go.
 - Rejected abstracts will be provided to committees for potential presentations at their meetings.
- For next year, consider time/slide limits for the lightning talks.
- Due this month –
 - Collect presenter bios.
 - Assign session moderators
 - Create/Print Room Signs
 - Create agenda for registration desk -> Jen
 - Create/Print Certificates

Action Items:

Jen – Create agenda sign for the registration desk.

Exhibitor/sponsor participation:

- Current status –
 - Gold – 6
 - Silver - 5
 - Bronze - 6
 - 17 Total Traditional Sponsors
 - Lanyard - Alterra Central
 - Iron Cartographer - Mil Geospatial and still need one more
 - Thursday Breakfast Sponsor - Mil Geospatial
- Adding an a-la-carte option for t-shirt logo for the price of \$400.
- Due this month –
 - Map exhibitor locations.
 - Solicit for raffle donations.

Action Items:

John/Pauline – Map exhibitor locations, and solicit for raffle donations.

Registration:

- ~116 folks registered.
- Due this month –
 - Assign registration desk timeslots.

Action Items:

Teresa – Coordinate registration desk timeslots.

Maps & Apps Challenge:

- 11 entries so far.
- Gallery page will be updated with the logo.
- Scavenger hunt planning is going well.
- Due this month – Coordinate with the mobile app

Action Items:

Shawny – Update gallery page with the logo, coordinate with the mobile app.

Scholarships:

- Seven scholarship applicants so far.
- Due this month –
 - Award student scholarships (submittal deadline is the 18th)

Action items:

None

Awards:

- No nominations have been received so far, so a targeted notice will be sent.
- Add content to help differentiate between the two volunteer of the year awards, and add the criteria from the nomination form to the webpage.
- Send reminders for folks to nominate.
- Due this month –
 - Determine the awardees (submittal deadline is the 15th)

Action items:

Jami – Enhance the award content as discussed.

Outreach - Send reminders for folks to nominate.

Printing:

- Due this month –
 - Presentation room signs
 - Certificates for presenters and workshop teachers
 - Conference signage (welcome, registration, sponsors, social, luncheon, breaks) -> ASLD
 - Social flyer -> look for last year's example, if we did one
 - Mobile app flyer -> look for last year's example.
 - Scavenger hunt -> add to spreadsheet

Action items:

None

Computer labs:

- No discussion

Action items:

None

T-shirts:

- T-shirt mockup was reviewed.

Action items:

None

Order Materials:

- Due this month –
 - Plaques (include plaque for past Council chair)
 - Name tag stock
 - Name tag holders
 - Lanyards
 - Ribbons for name badges
 - Bags

Action items:

Jami – Coordinate the Lane order.

Attendee Packet/Supplies:

- Due this month –
 - Social flyer
 - Mobile app flyer
 - Other notices
 - Map of the host town

Action Items:

None

Social Events:

- No discussion

Action Items:

None

General:

- Buddy system –
 - Solicit for volunteers.
 - Consider a ribbon for buddies.
 - Emphasize conference committee members for folks to ask questions/get guidance.
- AGIC 101 session helpers - Jami
- Standing item – Anything from this meeting to put into the annual accomplishments.

Action Items:

Shea – Coordinate the buddy system.