

**MINUTES OF MEETING OF THE ARIZONA
GEOGRAPHIC INFORMATION COUNCIL**

A public meeting of the Arizona Geographic Information Council was convened at 10:13 AM on November 2, 2023 on Google Meet (meet.google.com & 415-496-0256) and hybrid in person at the Maricopa Association of Governments, Chaparral Room, 302 North 1st Ave #300, Phoenix, AZ 85003. Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

Table 1: AGIC Officers

Name	Agency/Company	Attendance
Chair, Kevin Blake	Yavapai County	Yes
Vice Chair, Patrick Whiteford	Arizona Department of Transportation	Yes
Past Chair, Eric Shreve	AZ Dept of Administration 911 Office	Yes
Treasurer, Lucas Murray	Arizona Dept of Economic Security	Yes
Secretary: Phillip Leveille	Maricopa County Assessor's Office	Yes

Table 2: AGIC Board Members

Name	Agency/Company	Attendance
Jack Avis	Pima County	No
Christian Black	United States Air Force	Yes
Mark Christiano	United States Forest Service	No, with notice
Jay Corum	United States Bureau of Reclamation	Yes
Nicole Eiden	Arizona Dept of Health Services	Yes
Kris Estes	City of Buckeye	Yes
Shiloh Johnson	Maricopa County OET	Yes
Jason Howard	Maricopa Association of Governments	Yes
Keith Larson	USDA NRCS	No, with notice
Shea Lemar	Arizona State University	Yes
Jenna Leveille	Arizona State Land Department	Yes
Christopher Lukinbeal	University of Arizona	No, with notice
Ryan McClain	Arizona Department of Public Safety	Yes
James Meyer	Arizona Department of Transportation	Yes
Julie Mikolajczyk	Arizona Dept of Environmental Quality	Yes

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Name	Agency/Company	Attendance
Veronica Nixon	Arizona Dept of Water Resources	Yes
Phil Ponce	Engineering Mapping Solutions	Yes
Leslie Stovall	Gila River Indian Community	Yes
Gene Trobia	Arizona State University	Yes
Steve Whitney	Pima County ITD GIS	Yes

Table 3: Public at Large

Name	Agency/Company	Attendance
Ryan Johnson	Arizona State Land Department	Yes
Brian Bond	Yavapai County	Yes
Howard Ward	Terra Systems Southwest	Yes
Mariah Modson	Arizona State Land Department	Yes
Sage Donaldson	Arizona Department of Transportation	Yes
Kasey Green	Arizona State Land Department	Yes
Brian Conway	Arizona Dept of Water Resources	Yes
Virgil Coxon	Arizona Department of Transportation	Yes
Elizabeth Heller	Arizona Dept of Water Resources	Yes
Cheryl Thurman	Terra Systems Southwest	Yes
Mike Walck	ESRI	Yes

This meeting was recorded. The recording can be viewed here:

<https://drive.google.com/file/d/1Nr2tEzbuBKXjvZWIOFj0fVrD9PhOuqLp/view?usp=sharing>

I. Call to Order: (00:12)

Jenna Leveille took roll call of the council officers and members; attendance was recorded, and Quorum was established. Kevin Blake called the meeting to order at 10:13 am. The public should place their name in the chat if they wish to speak

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to the board when called upon and / or be listed as public members in attendance.

II. **Approval of Minutes:**

Motion **(02:25)**

A motion to approve the August 2023 meeting minutes was made by Eric Shreve and seconded by James Meyer. There was no discussion. A vote was held, and the motion passed unanimously with no abstentions.

III. **Announcements:** **(03:16)**

Jenna Leveille made the following announcements:

- The Governor proclaimed GIS Day as November 15.
- The AGIC outreach committee published the Quarter 4 AGIC Newsletter, available online.
- Save the date! December 7, 2023, from 1– 3:30P | Natural Resources WG Virtual Presentation Series | More details and registration coming soon. Highlights will include two presentations involving people working with different platforms with high resolution data.
- AGIC Mentorship Program application is open, available online. This is the 3rd year of the program. Seeking mentors for 2024!
- NSPS NCEES Model Law Revisions – APLS Discussions
 - Brian Fisher should be able to join later, but Steve Whitney gave a brief overview: APLS is looking to propose revisions to the NCEES Model Law, further defining what is and is not surveying, and defining their position on GIS.

IV. **Budget Update:** **(07:14)**

Lucas Murray, AGIC Treasurer, reviewed the budget report provided to the Council prior to the meeting, updated to November 1, 2023. Shea Lemar asked about the payments for the 2023 conference still to come out. Steve shared that the revenue is not finalized, and the amount is included in symposium report.

Jenna shared that Hootsuite, the social media service provider, will double their cost again for 2024, the current subscription \$638.57 is cost shared with ASLD, so the new 2024 pricing is approximately \$1,200/year total. The recommendation

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from the Social Media Workgroup is to switch to Canva Teams for \$300/year and ASLD will partner and cover half of the cost.

Motion **(13:50)**

A motion to approve changing social media platforms from Hootsuite to Canva Teams was made by Lucas Murray and seconded by Shiloh Johnson. There was no discussion. A vote was held, and the motion passed unanimously with no abstentions.

V. Items from the Chair:

A. 2024 AGIC Officer Discussion & Vote (14:37)

Keven Blake shared that Lucas volunteered to serve as AGIC Chair.

Motion **(15:07)**

A motion was made to approve Lucas Murray as the next Vice Chair was made by Patrick Whiteford and seconded by James Meyer. There was no discussion. A vote was held, and the motion passed unanimously with Lucas Murray abstaining.

Jenna shared that Phillip Leveille volunteered to continue as secretary for 2024 and Howard Ward has volunteered to be the Treasurer for 2024.

Motion **(16:40)**

A motion was made to approve Phillip Leveille continuing as secretary for 2024 was made by Phil Ponce and seconded by Shiloh Johnson. There was no discussion. A vote was held, and the motion passed unanimously with no abstentions.

Motion **(17:25)**

A motion was made to approve Howard Ward to be the Treasurer for 2024 was made by James Meyer and seconded by Lucas Murray. There was no discussion. A vote was held, and the motion passed unanimously with Veronica Nixon abstaining.

B. Council Roster Update (18:20)

Jenna shared that Boards and Commissions has encountered more staff turnover and have a new director. They are catching up on appointments and AGIC has two pending appointments from 2022. Jenna updated the council on roster changes. 8 members expired, leaving 19 total vacant

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with 7 pending applications. Jenna pointed out that the situation puts increased pressure on the council's ability to meet quorum with 18 required attendees and barely 18 appointed.

C. Council Engagement (26:13)

1. 2024 Annual Leadership Workshop

Kevin opened the floor for discussion regarding when and how to hold the annual Leadership Workshop. Jenna shared that with an expected influx of new council members, we may need a discussion about what else do we need in addition to the leadership workshop with additional meetings and address physical locations available.

Motion (45:30)

A motion was made by Phil Ponce and seconded by Jenna Leveille for the council to approve a not to exceed amount of \$5,000 for the purposes of retaining SW Decision Resources and forming a focus group to analyze the issues we want to discuss in that meeting. Discussion included the selection of the vendor and confirmed as SW Decision Resources. There was no additional discussion. A vote was held, and the motion passed unanimously with no abstentions.

2. 2024 New Board Member Orientation (47:45)

Jenna opened the floor for discussion about a New Board Orientation, with a framework of an introduction to the history and structure of AGIC, relevant statutes and considering incorporating an Open Meeting Law Session led by the AG. The meetings would be open to everyone. Lucas will plan the New Board Orientation.

3. Committee and Workgroup Chair training session (51:05)

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Lucas shared the concept to have a short mock meeting session, open to anyone, but focused on covering the responsibilities of a chair, like agendas, managing votes, meeting minutes and more. The board supported Jenna and Lucas moving forward with organizing the session.

4. Committee/Workgroup Structure & Purpose Discussion (53:40)

Jenna opened a topic for discussion and shared some Feedback from the Symposium that AGIC has a lot of workgroups and committees and there is some concern that some may be more effective than others. Jenna shared some of the feedback including no sunset dates and goals becoming unclear, and the recommendation for the council to review the council structure and needs. The council recommended that the Admin & Legal Committee will add the item to their agenda and come back to the council with recommendations.

D. Annual Report Content Request (1:07:05)

Shea shared information about the Annual Report Content including a link for committee and workgroup chairs to complete a survey to gather the accomplishments for the year.

E. Esri MPA Update (1:09:00)

Ryan Johnson shared that the ESRI statewide MPA expired September 30 with no known new contract. It appears that the timeline is summer of 2024. Julie shared that an extension could be in progress and cover through the end of March.

F. AZGeo Update (1:09:00)

Ryan Johnson shared updated stats on topics like memberships and content. Jenna shared data about user types as well as information about recent initiatives, like a dashboard for the Arizona Governor, and others. She and Ryan also updated the council about the agreements in place for monetary sustainability.

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G. 2023 MAGIC GIS Clearinghouse Summit (1:18:10)

Kasey Green updated the council on the Summit he participated in. Highlights included an overview of FAIR Principals concept for data assets, meaning Findability, Accessibility, Interoperability, and Reuse. He also shared about data administration and new trends.

H. DEP/3DHP Update (1:21:10)

Jenna updated the council on statewide coverage, with the overall state at approximately 98% covered at QL2 or better. Also notable, the BAA has become the DCA for Elevation derived Hydro dataset development.

I. 2023 NAIP Update (1:24:40)

Jenna shared that the project is about 98% flown and that USFS has bought up the point cloud and this year's resolution will be higher at 30cm.

J. NSGIC Updates (1:25:45)

Jenna shared updates about the NSGIC annual conference with a strong participation from Arizona. Highlights include new leadership, Richard Wade (TX) is now President, Jonathan Duran (AR) is now Past-President, and Ken Nelson (KS) is President Elect. Jenna also shared information about the GIO Academy, State Caucus, a new Accessibility Workgroup and great networking opportunities. Jenna also gave detailed information about the preliminary GMA score and the draft response.

Motion (1:33:20)

A motion to approve the Arizona GMA Response as written to be published with the Arizona 2023 GMA Report Card was made by Patrick Whiteford and seconded by Jason Howard. There was discussion about grades in certain areas, like transportation and geodetic control.

Motion Update (1:36:05)

The previous motion was amended such that it now approves the Arizona GMA Response as written with additional explanation and comments regarding transportation concerns, to be published with the Arizona 2023 GMA Report Card. A vote was held, and the motion passed unanimously with no abstentions.

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Jenna continued to update the council on NSGIC activities including the creation of the National Geospatial Collaborative, a new 501c3. She and Steve shared information about the Western States Caucus and the Virtual Roundtable, and announced dates for upcoming NSGIC events, and increased fees.

Jenna requested a motion to address NSGIC Travel for AGIC officers.

Motion (1:43:25)

A motion to approve a maximum budget of \$4500 to support half of the registration and/or travel expenses for the AGIC Chairs to attend NSGIC-related events for calendar year 2024 was made by Phil Ponce and seconded by James Meyer. There was no additional discussion. A vote was held, and the motion passed unanimously with no abstentions.

VI. AGIC Symposium Update (1:44:10)

Steve Whitney updated the council about the results from the 2023 AGIC symposium, including attendance statistics, award winners, post survey feedback and expected revenue. Next year's conference is planned for August 27 – 30.

Motion (1:47:25)

A Motion to approve the renewal of Eventsquid subscription was made by Lucas Murray and seconded by Patrick Whiteford. Discussion followed about the multi-year option to lock in pricing without additional increases, expected to be a minimum of \$400 for 2025, but requires up-front payment.

Motion Update (1:50:40)

The Motion was updated to approve the renewal of Eventsquid subscription, event management software for 2024 for a three-year contract for \$4,425 per year. A vote was held, and the motion passed unanimously with no abstentions.

VII. Committee / Workgroup Highlights (1:52:30)

Patrick Whiteford shared updates from the committees and workgroups. Of special note, a Data Sharing workgroup held its first meeting and in a combined effort, Outreach and the AZGeo WG are preparing two documents regarding data and data discovery for future council approval.

Motion (1:57:05)

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A Motion to approve the following changes to the AGIC Manual was made by Jason Howard and seconded by James Meyer:

- A. Include language clarifying the addition and removal of voting members from Committees & Work Groups (pg 20)
- B. Include language allowing video & audio recordings to be published to compliment published meeting minutes (pg 49)

There was no additional discussion. A vote was held, and the motion passed unanimously with no abstentions.

VIII. Committee / Work Group Presentations

AZCORS (1:57:40)

Brian Conway presented an update for AZCORS including visualized inventories of stations and status as well as future management and maintenance concepts including ISA's and IGAs and donations to promote growth and sustainability.

IX. Comments / Requests for Topics in future meetings (2:06:50)

Kevin shared that the next council meeting will be February 1, 2024, planned to be hybrid at MAG.

X. Call to the public

Kevin Blake issued a call to the public if there was anyone who registered to address the council and received no response.

XI. Adjourn (2:07:15)

Without objection, Kevin adjourned the meeting at 12:18pm.