

**MEETING MINUTES OF THE  
ARIZONA GEOGRAPHIC INFORMATION COUNCIL  
MEETING HELD April 7, 2021**

A public meeting of the Arizona Geographic Information Council was convened at 3:33 PM as a Phone in (877-309-3457) and Virtual Webex Meeting (azgov.webex.com, meeting number 133 837 2611). Present at the meeting were the following members or designees of the Arizona Geographic Information Council:

**AGIC Officers**

<b>Name</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Shea Lemar, Chair	AZ State University	Yes, Virtual
Eric Shreve, Vice Chair	ADOA - 911 Office	Yes, Virtual
Steve Whitney, Past Chair	Pima County ITD GIS	Yes, Virtual
Lucas Murray, Treasurer	AZ Department of Economic Security	Yes, Virtual
Phillip Leveille, Secretary	AZ State University	Yes, Virtual

**AGIC Board Members**

<b>Name</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Jack Avis	Pima County	Yes, Virtual
Christian Black	United States Air Force	Yes, Virtual
Kevin Blake	Yavapai County	Yes, Virtual
Mark Christiano	United States Forest Service	No, With Notice
Jay Corum	United States Bureau of Reclamation	Yes, Virtual
Michael Dennis	NOAA - National Geodetic Survey	Yes, Virtual
Nicole Eiden	Arizona Department of Health Services	Yes, Virtual
Kris Estes	City of Buckeye	Yes, Virtual
Eric Feldman	Maricopa County	Yes, Virtual
Mike Hilstrom	Arizona Department of Water Resources	No
Jason Howard	Maricopa Association of Governments	Yes, Virtual
Julie Jamarta	Pima Association of Governments	Yes, Virtual
Wesley Kortuem	Arizona Department of Health Services	Yes, Virtual
Keith Larson	USDA Natural Resource Conservation Service	No, With Notice
Jenna Leveille	Arizona State Land Department	Yes, Virtual
Christopher Lukinbeal	University of Arizona	Yes, Virtual
Ryan McClain	Arizona Department of Public Safety	No
James Meyer	Arizona Department of Transportation	No, With Notice
Julie Mikolajczyk	Arizona Department of Environmental Quality	Yes, Virtual
Phil Ponce	Engineering Mapping Solutions	Yes, Virtual
Dana Robinson	United States Bureau of Land Management	Yes, Virtual
Dave Roby	Arizona Dept of Emergency & Military Affairs	Yes, Virtual
Leslie Stovall	Gila River Indian Community	Yes, Virtual

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Gene Trobia	Arizona State University	No
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**Public at Large**

<b>Name</b>	<b>Agency/Company</b>	<b>In Attendance</b>
Jami Dennis	Geodetic Analysis	Yes, Virtual

**I. Call to Order:**

Jenna Leveille called roll of Council members and attendance was recorded. Quorum was established. Shea Lemar called the meeting to order at 3:33 pm. Note: A copy of the agenda background material provided to members is available for public inspection at the Arizona Geographic Information Council's office at 1616 West Adams Street, Phoenix, AZ 85007, Room 216A.

**II. Conference Platform Cvent Software Presentation / Discussion:**

Steve Whitney presented the conference committee's request for the council to consider purchasing conference planning software. Slideshow included, labeled Addendum A, and utilized for the presentation and discussion. A motion to direct the conference committee to procure the Cvent software for the next two years was made by Steve Whitney and seconded by Jason Howard.

Discussion followed that included how training and 10 administrator accounts are included with the software package. Another topic included the consideration that the software is designed for both virtual and in person events, which brought up the possibility of utilizing the software for other events outside the annual symposium. Jenna clarified that the current pricing allows up to 500 attendees but can be allotted to multiple events; Jenna also noted that the package would need to be renewed in two years to prevent the return of the extensive work the software is performing, including all the items in the slideshow, but also the packaging / hosting and streaming of recorded content, which took an extensive amount of time last year for an amateur (non-professional) final product. Other known organizations utilizing the Cvent software with success were pointed out, like North Carolina with over 700 attendees for their state conference. Also discussed was the entry price point which could not be lowered without sacrificing necessary features. Another topic brought up was the motivation behind procurement of the software, specifically to bring new leadership into the conference committee. Steve shared that the software would provide any incoming leadership with additional tools and part of the motivation was to eliminate the need for one person, like Jami, to have such a heavy lift every year. Once the pandemic hit, it moved this to the forefront of needs. Financial impact to the budget was also discussed with the conclusion that the conference committee can budget for the software without causing a hardship or limiting the ability for

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the AGIC council to provide annual sponsorships, like NSGIC attendance. A cost savings was noted through the elimination of the annual fees for the mobile app. A vote was held, and the motion passed unanimously with no abstentions.

**III. Call to the Public:**

Note: Those wishing to address the Council must register at the door and be recognized by the Chair. It is possible that each presentation will be limited to 5 minutes and one person per organization. Action taken as a result of public comment will be limited to directing staff to study.

Shea Lemar made a call to the public.

**IV. Adjourn:**

Shea Lemar adjourned the meeting at 4:21pm.