

# AGIC Leadership Retreat 2021 Virtual Meeting

## Creating, saving and moving sticky notes in a Jamboard:

We will be using Google Jamboards in the breakout rooms for the group exercises. Each Jamboard will have a series of questions for the group to discuss and post their ideas, suggestions and answers.

Here are instructions on how to use Jamboard to post your thoughts on a sticky note.

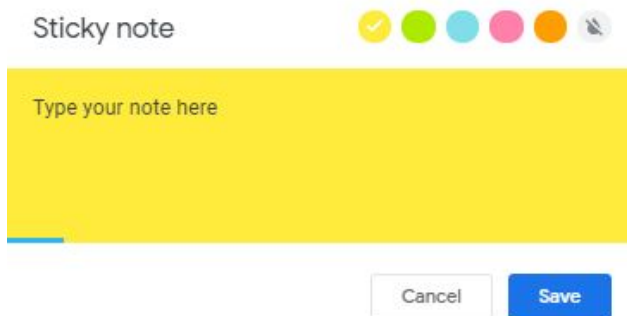
- 1) Click on the sticky note icon in the tool box:



- 2) A box will open to allow access to sticky notes. We will only be using the yellow color for the exercise. (We will use other colors later)



- 3) Write your note on the sticky note and click save.



- 4) Your sticky note will appear in the upper left corner.

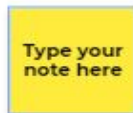


1) Click on the sticky note icon in the tool box.

2) The sticky note box will open. For this exercise we will use the yellow color.

- 5) Take your cursor and move your sticky note where you want it to be on the board. In this case, it will be under the question box you are working on.

2) The sticky note box will open. For this exercise we will use the yellow color.



- 6) You can move the sticky notes with your cursor.  
We will be reviewing all the sticky notes in the Jamboards as a group after the breakout sessions.

Click [here](#) for more Jamboard instructions.