

**NOTICE AND AGENDA OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
ADMINISTRATION AND LEGAL COMMITTEE MANUAL WORKGROUP**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Geographic Information Council and to the general public that the Arizona Geographic Information Council will hold a meeting open to the public.

Meeting Time:

Tuesday, February 2, 2021, from 2:00 pm – 3:30 pm

Meeting Location: CALL-IN ONLY

Web and Tele-Conference Information:

For those unable to attend in-person, web and telephone access will be available.

[Join WebEx Meeting](#)

Meeting number (access code): 177 264 4870

Meeting password: RBJ65qE6

Join by phone

1-404-397-1516 USA Toll

Workgroup Members

Member	Agency/Company
Lucas Murray, Chair	AZ Dept of Economic Security
Eric Feldman	Maricopa County
Jason Howard	Maricopa Assoc. of Governments
Jenna Leveille	AZ State Land Department
Shea Lemar	AZ State University

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

- 2:00 pm Call to order and introductions
- 2:05 pm Approval of [September meeting minutes](#) (Lucas Murray)
- 2:10 pm AGIC Manual 2020 and Future Updates
- 2:20 pm Discuss redefining workgroups with short-term versus long-term focused goals
- 2:45 pm Discuss whether sub-groups of workgroups should be added to organizational chart.

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3:00 pm Manual Changes

- Add Annual Retreat to Calendar of Significant Events
- AGIC Chair send welcome letters to new members and thank you letters to outgoing members.
- Admin and Legal should update organizational chart and website following February Council meeting.

3:25 pm Comments, requests, and items for future agendas and meeting dates. The committee may discuss matters of procedure relative to its meetings. Committee members may also wish to direct staff to study areas of concern, place such items on future agendas, and to discuss and schedule future meeting dates.

2:30 pm Adjourn

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1616 West Adams Street, Phoenix, AZ, 85007, Room 216A. Members of the Committee will attend either in person or by telephone conference call. Questions regarding the meeting may be referred to Lucas Murray at 602-542-8681. This agenda will be posted at Arizona State Land Department, 1616 W. Adams, Phoenix, AZ, 85007 by Jenna Leveille 24 hours prior to the meeting.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation.