

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
SPECIAL INTEREST COMMITTEE
DRAFT**

A public meeting of the Arizona Geographic Information Council Administrative and Legal Committee was convened on March 15, 2024 at 11:00 am on Google Meets. Present at the meeting were the following members or designees of the group:

Committee Voting Members

Member	Agency/Company	In-Attendance
Jenna Leveille, Interim Co-Chair	AZ State Land Department	Yes, Virtual
Lucas Murray	AZ Dept of Transportation	Yes, Virtual
Sage Donaldson	AZ Dept of Transportation	Yes, Virtual
Chuck Powell	Westland Resources	Yes, Virtual
Elisabeth vanderLeeuw	Pima County	No, excused
Mark Christiano	USDA Forest Service	Yes, Virtual

Public Members At-Large

Member	Agency/Company	In-Attendance
Kevin Blake	Yavapai County	Yes, Virtual
Brian Bond	Yavapai County	Yes, Virtual

- I. **Call to order:** Meeting was called to order at 11:02 am; Introductions were made by the committee ensuring attendance list was managed and quorum established.
- II. **Committee Administration:** Brian Bond agreed to be considered as chair for the group. Elections will be held at the next meeting.
- III. **Goals & Purpose Discussion:** The Committee discussed that the primary purpose of the group is to provide a mechanism for facilitating events and coordinating engagement.

Jenna gave an overview of the discussions thus far within the Data Committee. The Data Committee has asked each group to evaluate and provide recommendations on their future state. Natural Resources and the UAS Workgroups want to continue and are working on their recommendations to the Data Committee. Mark reminded the group that a champion is needed for desired activities that come to this group for facilitation. Lucas suggested that some workgroups could move under this Committee, this would support more streamlined communication.

- IV. The group discussed what the process could be for people to request Special Interest Committee services:

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- Formal proposal – Guided form - What is the activity? Is it virtual/in person? How long? Who is the champion? Is there a cost? Is there food?
- Facilitate the administration of the events – posting on the calendar, social media, agic-l, open meeting law requirements
- Scheduling administration – what happens if we don't have proposals? Should this group be responsible for recruiting activities
- Should this group facilitate the sharing activities of all the Committees & Workgroups? Should likely be Outreach
- Listserv functionality for sunseting groups – mechanism to request

The group had talked about renaming the Special Interest Committee. One suggestion is the Joint Engagement for Nerdy Networking Assembly (JENNA).

- V. **Comments or Items for Future Agendas:** Begin creating a document that outlines committee responsibilities, including topic areas, clearly defined committee purpose, and a short description of the group. Also, hold chair elections.
- VI. **Adjourn:** Meeting was adjourned at 12:00 pm