

**NOTICE AND AGENDA OF MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
DATA COMMITTEE – Data Sharing Workgroup**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Arizona Geographic Information Council and to the public that the Arizona Geographic Information Council will hold a meeting open to the public.

Meeting Time:

Wednesday, December 6, 2023, at 3:00 pm – 4:00 pm

Meeting Locations:

Call-in Only – google meet

Web and Tele-Conference Information:

Video call link: <https://meet.google.com/pca-esvx-wqv>

Or dial: (US) +1 650-817-8887 PIN: 364 663 594#

More phone numbers: <https://tel.meet/pca-esvx-wqv?pin=2285007570583>

Table 1: Committee Members

Member	Agency/Company
Jenna Leveille	AZ State Land Dept
Steve Whitney	Pima County
Kasey Green	AZ State Land Dept
Veronica Nixon	AZ Dept of Water Resources
Julie Mikolajczyk	AZ Dept of Environmental Quality
Howard Ward	TerraSystems SW
Jeff Wolkove	ADOA ASET

Attendees: Veronica Nixon, Julie Mikolajczyk, Jeff Wolkove, Eric Shreve, Jenna Leveille, Steve Whitney, Howard Ward, Kasey Green

Items on the agenda may be heard out of order. The Committee may discuss and act on the following items. The agenda of the meeting is as follows:

- 3:00 pm Call to Order and Introductions (3:04) Quorum established
- 3:05 pm Approval of [November](#) meeting minutes – Jenna motioned; Veronica seconded. Approved unanimously.
- 3:07 pm Review and discuss suggested updates/changes to the [2019 Data Sharing Guidelines document](#)
 - Veronica re-worked the executive summary for review by the group
 - Replaced best practices with guidelines; group agreed on replacing with recommended guidelines

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- Include 'Update date' on cover page
- Swapped out image for AZGeo image
- Reviewed summary
- Jenna to Replace lists with 'bubbles' & 'design the page
- Title/Summary page edited and finalized
- Continuing review of the main document
 - Split the document into assigned sections for review/suggestions
 - Need to align them with the Recommended Practices & Benefits from the summary page – assignments documented in the 'Objectives' comment
 - Reviewed Case Studies needs & added list of assignments/ideas to section
- Moving the Jan 3 meeting to Jan 17th at the same time

3:55 pm Information or Topics for Future Meetings - **None**

4:00 pm Adjourn (**3:59P**)

A copy of the agenda background material provided to working group members is available for public inspection at the Arizona Geographic Information Council's office at 1110 West Washington Street, Phoenix, AZ 85007.

The Arizona Geographic Information Council does not discriminate on the basis of disability in the provision of its programs, services, and activities. Persons with disabilities who require accommodations for effective communication and participation in the meeting may request a reasonable accommodation by contacting the ADA Coordinator at (602) 542-2629. Requests should be made as early as possible to arrange the accommodation

Members of the Committee will attend either in person or by telephone conference call.

Questions regarding the meeting may be referred to Jenna Leveille at 602-364-3747.

This agenda will be posted at Arizona State Land Department, Arizona Geographic Information Council Website, 1110 W. Washington St, Phoenix, AZ 85007 by Jenna Leveille on 24 hours prior to meeting.