

AGIC 2021 Conference Committee Meeting Notes
Thursday, September 16, 2021
10:00 am

In Attendance:

Kevin Blake
Robert Bush
John Danloe
Shawny Ekadis
Seth Franzman
Nicole Funicello
Teresa Gregory
Jason Howard
James Lambert
Morgana Laurie
Shea Lemar
Tom Mueller
Bill Nye
Jennifer Psillas
Aparna Thatte
Steve Whitney
Jeff Wilkerson
Troy Wiora

Committee coordination and meeting operation:

- No discussion.

Action Items:

None.

Outreach Committee Report:

- Working on social media presence for the conference.
- Coordinating networking events, both during and post-conference.

Action Items:

None.

Budget:

- No discussion.

Action Items:

None.

Venue coordination:

- No discussion.

Action items:

None.

Website:

- Registration is open.
 - 74 total, including the 10 sponsors.
- Content continues to be added.

Action Items:

None.

Agenda & speaker coordination:

- All abstracts are in, and we are close to having draft agenda ready.

Action Items:

X – Explore vendor options for recording sessions.

X – Track post-conference downloads/viewing of slides/recorded sessions. -> Cvent does this

X – Configure the website agenda to return to the same day when viewing sessions. -> test during the conference

Exhibitor/sponsor coordination:

- We currently have the following sponsors –
 - 3 Premium
 - 7 Premium Plus
- T-shirt logo deadline is coming up, so we will be working to get those, and we can also use what we have from previous years.

Action Items:

None.

Materials and mail-outs:

- No discussion.

Action Items:

None.

Registration:

- No discussion.

Action Items:

None.

Maps & Apps Challenge:

- 8 app and 4 map submittals so far.
- None from students, so Outreach will work on them.
- Cvent training on voting is scheduled for the 28th.

Action Items:

X – Look into providing bigger views of the maps.

Awards:

- Award nominations close on Sunday (9/19), and then the sub-group will review them.

Action items:

Sub-group – Coordinate nominations for the 2 new awards.

Printing:

- No discussion.

Action items:

None.

Computer labs:

- Several companies will be providing training.
- Some will be free, and some will require a fee (for which AGIC participants will get a reduced cost).
- Getting close to advertising the offerings.

Action items:

None.

T-shirts:

- Pending sponsor logos, and then it will be put on the popup store.

Action items:

None.

Social Events:

- What's our lineup? –
 - Trivia –
 - What are we going to use? Mentimeter, Kahoot, or ?
 - A comparison will be done between Mentimeter and Kahoot.
 - Chair yoga – has been scheduled.
 - Networking event?
 - Look at using the gamification functionality of Cvent.
 - Put out focused topics, and then break out into groups to discuss.
 - General networking – volunteers from Outreach.

Action Items:

Jen/Bill – Compare Mentimeter and Kahoot

All – Keep thinking of ideas –

- Scavenger hunt, e.g. Easter eggs in presentations, sponsor stuff, etc., that attendees would gather up for a prize.

General:

- Explore if we need to provide any training on using the Cvent-based website/system for conducting the conference.

Action Items:

None.