

**AGIC 2023 Conference Committee Meeting Notes**  
**Thursday, December 15, 2022**  
**10:00 am**

**In Attendance:**

Kevin Blake  
Madyson Bradford  
Robert Bush  
John Danloe  
Jami Dennis  
Shawny Ekadis  
Nicole Funicello  
Teresa Gregory  
Shea Lemar  
Jenna Leveille  
Seth Lewis  
Mariah Modson  
Bill Nye  
Jennifer Psillas  
Steve Whitney  
Jeff Wilkerson  
Troy Wiora

**Committee coordination and meeting operation:**

- 2023 Committee meetings have been scheduled.

**Action Items:**

None

**Outreach Committee Report:**

- No discussion

**Action Items:**

None

**Budget:**

- The 2022 venue bill has been finalized, and report of overall revenue will be created.
  - Looking at a ballpark of \$27,000 in revenue.
- Consider acquiring promotional items for use at other events.

**Action Items:**

Steve – Create 2022 revenue report.

**Venue coordination:**

- A draft 2023 venue contract has been received, and from a quick review it does not look like any major price increases are anticipated.

**Action items:**

None

**Event Management Platform Coordination:**

- The workgroup recommended Eventsquid at a special Council meeting Tuesday 12/13 and it was approved, so we will proceed to procure a 1-year contract for this year's conference.
- Looking to have the meeting planner procure Eventsquid for us.

**Action items:**

Jenna – Work with the meeting planner to procure Eventsquid

**Website:**

- Links to proceedings and YouTube channel are forthcoming.

**Action Items:**

None

**Agenda & speaker coordination:**

- Change in the program schedule –
  - A group met to discuss shifting the conference program schedule to move the plenary/keynote session to Tuesday, which basically swaps the Tuesday and Wednesday program schedules.
  - Items that would be affected by this change include –
    - Fees –
      - The 3-day option will cover Tuesday, Wednesday, and Thursday
      - The 4-day option will include Friday
    - Friday program –
      - Start at 9
      - Possibly just one set of sessions, instead of two
      - Focus could be on outdoor activities (field data collection, UAS), hands-on workshops, field trips
    - Meals –
      - Continental breakfast on Tuesday and Friday
      - Breakfast buffet on Wednesday and Thursday

- SIGs –
  - Sprinkle them throughout the conference instead of holding them on one day
- Maps & Apps Gallery –
  - Remain on Wednesday, or shift to Tuesday?
    - Most all of the maps are up on Tuesday
    - Tuesday would give folks more time to vote
- Joseph Kerski has agreed to be our keynote speaker.
  - He has also offered to do some sessions as well.

**Action Items:**

All – Move the Maps & Apps Gallery to Tuesday evening.

**Exhibitor/sponsor participation:**

- No discussion

**Action Items:**

None

**Materials and mail-outs:**

- No discussion

**Action Items:**

None

**Registration:**

- Early bird date = Friday, August 25

**Action Items:**

None

**Maps & Apps Challenge:**

- Floor map of AZ came up as an idea, and it is thought that a group has already had one made.
- Move Gallery to Tuesday evening? -> Yes
- Consider adding a theme category
  - 30 (for the 30<sup>th</sup> anniversary of the conference)
    - Probably needs to be clarified it a bit.
- Consider advertising the Maps & Apps earlier to get folks thinking about the theme category.

- Consider utilizing a group of professionals to judge as well -
  - May eliminate the categories?
  - Include Joseph K. on the panel as a guest judge?
- Eliminate the categories?
  - Voting would include the categories.
  - Continue to separate maps from apps.
  - Would change the Survey123 format.

**Action Items:**

Shawny, Jen – Work out the category details.

**Awards:**

- No discussion

**Action items:**

None

**Printing:**

- No discussion

**Action items:**

None

**Computer labs:**

- No discussion

**Action items:**

None

**Conference program:**

- No discussion

**Action items:**

None

**T-shirts:**

- No discussion

**Action items:**

None

**Attendee Packet:**

- Mobile app is built into the event management software

**Action Items:**

None

**Social Events:**

- No discussion

**Action Items:**

None

**General:**

- No discussion

**Action Items:**

None