AGIC 2023 Conference Committee Meeting Notes
January 19, 2023
10:00 am

In Attendance:
Kevin Blake
Robert Bush
John Danloe
Jami Dennis
Sage Donaldson
Shawny Ekadis
Seth Franzman
Nicole Funicello
Teresa Gregory
James Lambert
Jenna Leveille
Mariah Modson
Amber Morin
Bill Nye
Jennifer Psillas
Margaret Tueller
Steve Whitney

Committee coordination and meeting operation:
- Is it possible for a committee chair to manage Google Meet? -> Yes
  - In case someone is not available to manage the meeting

Action Items:
Steve – Provide Conference Committee attendance for 2022

Outreach Committee Report:
- The Data Committee is planning on a Spring workshop with all the workgroups
  - The Conference Committee will not be called upon to help this year, but probably next year
- AGIC Mentee program requires volunteering so we can point them to AGIC committees/workgroups

Action Items:
None

Budget:
- No discussion

Action Items:
Steve – Create 2022 revenue report.

Venue coordination:
- NSGIC is scheduled for the same week, so we have asked the venue to provide available weeks around Sep. 25 – 29.
    - This would affect –
        - Keynote speaker
        - Early bird date
        - Others?
            - All the other dates, e.g. registration, maps & apps, etc.
    - Need to remove "save the date" references for now? –> No
        - Website
        - Others?
        - As opposed to changing it, put "tentative"
    - Alternative venue dates that are available –
        - August 13 - 20
        - August 24 - 31
        - September 5 - 9
        - September 14 - 19
        - September 22 - 30
        - October 11 - 16

Action items:
None

Event Management Platform Coordination:
- Council approved our acquisition of Eventsquid
- Contract has been signed and we now have access
- Platform training will commence with Jenna, Jami, and Nicole
    - Once this is complete, others will be involved

Action items:
None

Website:
- The conference page on the AGIC website has been updated with links to the presentations, YouTube channel, and the Maps & Apps gallery.

Action Items:
None

Agenda & speaker coordination:
- No discussion

Action Items:
All – Move the Maps & Apps Gallery to Tuesday evening.

Exhibitor/sponsor participation:
- Starting on the docs for this year

Action Items:
John – Share sponsor list with the Committee

Materials and mail-outs:
- No discussion

Action Items:
None

Registration:
- No discussion

Action Items:
None

Maps & Apps Challenge:
- Category revisions –
  - AGIC 30th anniversary category? -> Yes
  - Fun with maps category? -> maybe for next year, e.g. pick a theme category each year
  - Instead of best carto, and analytical, just submit and voters will fit them into the category
  - For the student categories, state it as "student project"
- Updating the flyer

Action Items:
Shawny, Jen – Work out the category details.

Awards:
- No discussion

Action items:
None

Printing:
- No discussion

Action items:
None

Computer labs:
- No discussion

Action items:
None

Conference program:
- No discussion

Action items:
None

T-shirts:
- No discussion

Action items:
None

Attendee Packet:
- No discussion

Action Items:
None

Social Events:
- No discussion

Action Items:
None

General:
- No discussion

Action Items:
None